

SAN LUIS VALLEY BOARD OF COOPERATIVE EDUCATIONAL SERVICES

JOB DESCRIPTION

POSITION TITLE: **Significant Support Needs Teacher**

DEPARTMENT/PROGRAM AREA: Special Education

IMMEDIATE SUPERVISOR: Director of Special Education

CONSULTS WITH: Building Principal, Special Education Teacher, and others as appropriate

I. BASIC PURPOSE AND OBJECTIVES OF POSITION:

To provide instruction, guidance and monitoring for students in the program that will assist them in developing the life skills necessary for becoming meaningful participants within their community.

II. QUALIFICATIONS/STANDARDS FOR THE POSITION:

1. Shall possess the necessary license required by the Colorado Department of Education or be endorsed in the appropriate areas accepted by the Colorado Department of Education in lieu of such license.
2. Previous successful teaching experience in Special Education and related areas of study.
3. Participate in all professional growth opportunities offered by the BOCES and attending district.

III. SPECIFIC JOB DUTIES AND PERFORMANCE RESPONSIBILITIES:

1. Provide timely assessments, formal and informal, to determine academic and social needs to determine and implement the best mode of instruction for all students.
2. Maintain all records, progress monitoring, forms and files required by the program, BOCES/district and CDE.
3. Attain knowledge of CPI methods for controlling students in dangerous situations.
4. Develop and maintain regular communication with parents, community agencies, staff, and other designated persons regarding the progress of each individual student.
5. Improve professional qualifications and effectiveness by participating in all available staff development activities offered through the school/BOCES and attending district.
6. Provide training and support for all paraprofessionals in meeting the needs of students.
7. Develop and maintain a system for hygiene services as delegated by the district nurse.
8. Provide required documentation for Medicaid reimbursement in a timely manner.

IV. EVALUATION PROCEDURES:

The position will be evaluated according to the process defined in the SLV-BOCES' policy and procedural manual.

V. COMPENSATION/TERMS OF EMPLOYMENT:

Salary and benefits are determined by the SLV-BOCES' Board of Directors on an annual basis.

The SLV-BOCES is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex, or disability in admission or access to, or treatment or employment in its educational programs or activities which it operates.

The employee's contract will stipulate the terms of the agreement including the number of contract days, applicable benefits and position assignment.

VI. Physical Demands:

This position requires employees to perform certain physical activities essential to the job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

1. Be able to push, pull, lift and safely move equipment or students up to 50 pounds.
2. Utilize and use physical equipment needed to support students.
3. Frequent standing, crawling, kneeling, crouching, walking and stooping.
4. Flexible work schedule.

READ AND REVIEWED BY EMPLOYEE ON: _____

Employee Signature

Supervisor Signature

Executive Director Approval

Date