

SAN LUIS VALLEY BOARD OF COOPERATIVE EDUCATIONAL SERVICES

JOB DESCRIPTION

POSITION TITLE:

**Educational Audiologist**

DEPARTMENT/PROGRAM AREA: Special Education

IMMEDIATE SUPERVISOR: Director of Special Education

I. BASIC PURPOSE AND OBJECTIVES OF POSITION:

Provide quality hearing screenings/evaluations for children who are referred, and have a known impairment, in order to establish need for medical treatment, compensatory education, and assistive technologies. To serve as consultant to the professional staff and parents in order to meet the needs of students.

II. QUALIFICATIONS/STANDARDS FOR THE POSITION:

1. Shall possess the necessary license required by the Colorado Department of Education or be endorsed in the appropriate areas accepted by the Colorado Department of Education in lieu of such license.
2. Certificate of Clinical Competence in Audiology from ASHA, preferred.
3. Participate in all opportunities for professional development offered by the BOCES.

III. SPECIFIC JOB DUTIES AND PERFORMANCE RESPONSIBILITIES:

1. Determine student needs through use of appropriate diagnostic assessment procedures and instruments, and provide documentation of test results to appropriate individual/agencies.
2. Coordinate instruction with classroom teachers and Special Education staff in order to provide students with appropriate instructional interventions.
3. Maintain all required records, forms, and files in compliance with IDEA and CDE, and those required by the school/district/BOCES.
4. Improve professional qualifications and effectiveness by participating in available staff development activities offered through the BOCES and member districts. Pursue advanced study in related areas to enhance performance.
5. Provide information to teachers, students, parents, staff, and medical providers regarding hearing loss, and the effect of that loss on school performance.
6. Make recommendations to the IEP committee for classroom modifications and educational programs in which the student is involved.
7. Develop and implement effective parent involvement to enable families to assist student performance and progress.
8. Provide in-service programs for school staff, students and parents.

The SLV-BOCES is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex, or disability in admission or access to, or treatment or employment in its educational programs or activities which it operates.

9. Maintenance of audiology equipment to include audiometers, hearing aids and other amplification systems used in the educational setting.
10. Participate in BOCES-level meetings, committees, or task forces designed to improve the organization, enhance staff performance or improve services to member districts.
11. Provide required documentation for Medicaid reimbursement in a timely manner.

**IV. EVALUATION PROCEDURES:**

The position will be evaluated according to the process defined in the SLV-BOCES' policy and procedural manual.

**V. COMPENSATION/TERMS OF EMPLOYMENT:**

Salary and benefits are determined by the SLV-BOCES' Board of Directors on an annual basis. The employee's contract will stipulate the terms of the agreement including the number of contract days, applicable benefits and position assignment.

**VII.** Your employment with San Luis Valley BOCES is at will. This means your employment is for an indefinite period of time and it is subject to termination by you or San Luis Valley BOCES, with or without cause, with or without notice, and at any time. Nothing in this policy or any other policy of San Luis Valley BOCES shall be interpreted to be in conflict with or to eliminate or modify in any way, the at-will employment status of San Luis Valley BOCES employees. The at-will employment status of an employee of San Luis Valley BOCES may be modified only in a written employment agreement with that employee which is signed by the President, or the Chairman of the Board of Directors, of San Luis Valley BOCES. By your signature below, you acknowledge your understanding that your employment with San Luis Valley BOCES is at will, and that nothing in this handbook is intended to constitute a contract of employment, express or implied.

READ AND REVIEWED BY EMPLOYEE ON: \_\_\_\_\_

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Executive Director Approval

\_\_\_\_\_  
Date