

SAN LUIS VALLEY BOARD OF COOPERATIVE EDUCATIONAL SERVICES

JOB DESCRIPTION

POSITION TITLE: **Speech-Language Pathologist Assistant**

DEPARTMENT/PROGRAM AREA: Special Education

IMMEDIATE SUPERVISOR: Speech Pathologist, Director of Special Education

I. BASIC PURPOSE AND OBJECTIVES OF POSITION:

Provide speech-language services, under the supervision and direction of a licensed Speech-Language Pathologist, to students attending BOCES member and/or associate member schools.

II. QUALIFICATIONS/STANDARDS FOR THE POSITION:

1. Bachelor's degree in speech communication, speech-language pathology or communication disorders, speech sciences, or a bachelor's degree in any other field with 24 credits in speech language hearing sciences
2. SLPA authorization
3. Completion of 100 clock hours of school-based practicum, under the supervision of a nationally certified SLP
4. Certified or eligible to be certified by the Colorado Department of Education

III. SPECIFIC JOB DUTIES AND PERFORMANCE RESPONSIBILITIES:

1. Assist the Certified Speech-Language Pathologist with speech-language, and hearing screenings without clinical interpretation.
2. Assist the Certified Speech-Language Pathologist during assessment of students, patients, and clients exclusive of administration and/or interpretation.
3. Follow documented treatment plans or protocols developed by the supervising Certified Speech-Language Pathologist.
4. Provide guidance and treatment via direct therapy and/or telepractice to students, patients, and clients who are selected by the supervising Certified Speech-Language Pathologist as appropriate for this service delivery model.
5. Document student, patient, and client performance (e.g., tallying data for the Certified Speech-Language Pathologist to use; preparing charts, records, and graphs) and report this information to the supervising Certified Speech-Language Pathologist.
6. Program and provide instruction in the use of augmentative and alternative communication devices.
7. Demonstrate or share information with support staff, teachers, and parents regarding strategies developed and directed by the Certified Speech Language Pathologist.
8. Assist with clerical duties, such as preparing materials and scheduling activities, as directed by the Certified Speech-Language Pathologist.

The SLV-BOCES is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex, or disability in admission or access to, or treatment or employment in its educational programs or activities which it operates.

- 9. Perform checks and maintenance of equipment.
- 10. Assist with departmental operations (scheduling, recordkeeping, safety/maintenance of supplies and equipment).
- 11. Promote early identification and early intervention activities.

IV. EVALUATION PROCEDURES: The position will be evaluated according to the process defined in the BOCES policy handbook.

V. COMPENSATION/TERMS OF EMPLOYMENT:

This shall be a position with contracted days to be based on district calendars. The salary placement shall be on the Licensed Staff Salary Schedule. Leave days are provided in accordance with BOCES policy handbook.

VI. Your employment with San Luis Valley BOCES is at will. This means your employment is for an indefinite period of time and it is subject to termination by you or San Luis Valley BOCES, with or without cause, with or without notice, and at any time. Nothing in this policy or any other policy of San Luis Valley BOCES shall be interpreted to be in conflict with or to eliminate or modify in any way, the at-will employment status of San Luis Valley BOCES employees. The at-will employment status of an employee of San Luis Valley BOCES may be modified only in a written employment agreement with that employee which is signed by the President, or the Chairman of the Board of Directors, of San Luis Valley BOCES. By your signature below, you acknowledge your understanding that your employment with San Luis Valley BOCES is at will, and that nothing in this handbook is intended to constitute a contract of employment, express or implied.

READ AND REVIEWED BY EMPLOYEE ON: _____

Employee Signature

Supervisor Signature

Executive Director Approval

Date