



## **5. Consent Agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities)**

Minutes (September 18, 2019) - Financial Reports - Personnel Reports

A motion to approve the consent agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities) was made by Mr. David Smalley, seconded by Ms. Joyce Duran, and the votes were cast by roll call vote as follows:

*Ms. Jan DeSautell, Alamosa – Aye*  
*Mr. Joseph Arellano, Centennial -Aye*  
*Ms. Misty Palacios, Center – Absent*  
*Ms. Damon Gibbons, Creede – Absent*  
*Ms. Tina Freel, Moffat – Aye*  
*Mr. Kurt Holland, Monte Vista – Aye*  
*Ms. Joyce Duran, South Conejos – Aye*

*Mr. David Smalley, Mountain Valley - Aye*  
*Mr. Brandon Thomas, North Conejos - Aye*  
*Mr. Tom Stewart, Sanford - Aye*  
*Ms. Keeli Larsen, Sangre De Cristo - Aye*  
*Ms. Gina Mitchell, Sargent- Aye*  
*Mr. Walter Roybal, Sierra Grande - Aye*  
*Ms. Bridget Kreutzer, Upper Rio Grande – Absent*

The Consent Agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities) was approved as presented.

## **6. Audience Comments & Questions (BEDH – Board Members)**

There were no audience comments.

## **7. Reports from Administration & Committees (BDA – Board Organizational Meeting)**

Finance Presentation – Ms. Staci Turner

The BOCES is in the process of kicking off finances for FY 19/20. Financial highlights for September included the list of End of Year (EOY) reports that are due by September 30, and includes Universal Screening, Gifted & Talented, EARSS, IDEA Part B & Preschool, McKinney Vento, CO-MTSS, Title III & Retaining Teacher. The FY 18/19 audit is scheduled for the week of October 21, and will be conducted by long-time BOCES auditor, Gary Waller, with Dixon, Waller in Trinidad.

The slideshows focused on the months of July & August and were based on the revenue & expenditure reports that were included in the finance portion of the board packet. There was a comparison of revenues and expenditures based on the current board packet reports, and reports for the same time period during the previous year’s meeting. Explanations were given if there was a significant difference between the two time periods. Some of the reasons for the difference could be carryover amounts, change in grant allocations, and timing issues with the receipt of revenue.

There wasn’t a lot to report at this time, as the BOCES is only two months into the new fiscal year, and not a lot has occurred yet. Most 19/20 revenues will be received in the month of October based on history, and most of the deferred revenues (carryover) will not be processed until after the audit. The main source of revenue for July & August was the receipt of district assessments. Ms. Turner pointed out that the school districts are doing a great job in getting the payments to the BOCES in a timely manner. One 19/20 grant allocation has been received in the amount of \$190,662, and is for the BOCES (HB 1345) grant.

Some of the bigger expenditures for the months of July and August included the renewal of CSDSIP for the year, audiology equipment, new laptops for the speech department, hard to fill stipends, accounting software yearly renewal, PEBC to conduct the all-valley PLC's, and LMB stipends.

#### Superintendent's Advisory Council – Mr. Rob Alejo

Mr. Rob Alejo the SAC chair was unable to attend the meeting due to another obligation. So, Ms. Nita McAuliffe reported on the behalf of SAC. The hiring committee comprised of Mr. Rob Alejo, Mr. Kevin Edgar, Mr. Curt Wilson and Mr. Scott Wiedeman met prior to SAC. CSDSIP did a discrimination training after the SAC meeting. The normal guests were in attendance...ASU, etc. Pretty much just a normal meeting.

#### Executive Director/Director Exceptional Student Services - Ms. Nita McAuliffe

Ms. Nita McAuliffe referred the board to the Executive Director/Exceptional Student Services report that was included in the board packets. The first all-valley PLC for 19/20 occurred on September 13 and was conducted by PEBC. The PLC revolved around math and English with approximately 40 attendees in each group. A little disappointing as 60 per group were anticipated. PEBC will continue with smaller group coaching sessions throughout the year.

The first CPI training will take place on September 20 at the BOCES, and will be the first workday of the year. There will be training in October around Social Mapping. Have collected applications for those interested in receiving a masters in math or dual enrollment through the Retaining Teacher grant. Will be able to fill 10 slots for a masters in math, and 6 slots for dual enrollment. Have contracted with CSU global for the programming.

### **8. Board Member Reports & Requests**

*Ms. Jan DeSautell, Alamosa*, have started off the school year pretty well, the high school now has security in place, homecoming will take place during the upcoming weekend, have several positions on the school board that have not been filled for a couple of years.

*Mr. Joseph Arellano, Centennial*, started the school year with an impressive school fight on the second day, new pre-k teacher is doing great, added a new room for pre-k so they started on September 9, working on getting a grant to reconfigure the front entrance for safety reasons, two board positions open.

*Ms. Misty Palacios, Center*, not present.

*Mr. Damon Gibbons, Creede*, not present.

*Ms. Tina Freel, Moffat*, year off to a good start, new principal is doing a fantastic job, had three positions on board up for re-election, but cancelled due to lack of interest.

*Mr. Kurt Holland, Monte Vista*, it is super quiet in Monte...not a whole lot going on.

*Mr. David Smalley, Mountain Valley*, Saguache is off to a big start, over 100 students enrolled, homecoming and giant class reunion of all graduating classes from old school is coming up, new school will be ready for students on October 18 with a ribbon cutting to take place that day,

board will have a float in the homecoming parade, disposal auction will be October 25 & 26, counselor is amazing, food service is great, all board positions re-elected by acclimation, everybody is happy!

*Mr. Joseph Baroz, North Conejos*, great start to the year, had an early homecoming and beat Paonia, interviewed three owner's reps in anticipation of receiving the BEST grant, La Jara elementary test scores are good, Manassa elementary will be competing for a \$10,000 prize, student count is up, students highly interested in vo-tech classes, three board positions open, had random K-9 visit.

*Mr. Tom Stewart, Sanford*, have three open positions on the board with three running and will only have one change, homecoming will take place during the upcoming week, football team is looking good, new elementary principal is doing an excellent job.

*Ms. Keeli Larsen, Sangre de Cristo*, have had homecoming, finally going to have a music program, three spots are open on the board. Nita thanked Sangre for hosting the PLC on September 13.

*Ms. Gina Mitchel, Sargent*, school year is good so far, new administration with an interim Superintendent, small decrease in enrollment, two seats are open on the board, sports teams are starting off the season well, sadly the High School secretary passed away the week before.

*Mr. Walter Roybal, Sierra Grande*, full-force into the design & advisory committee concerning the new school, parent-teacher conferences are this week, homecoming week is going on, school year is off to a good start, school orientation program was a success, have implemented in-school detention.

*Ms. Joyce Duran, South Conejos*, almost done with everything so that can have a preschool, two spots are open on the board, already had homecoming, doing retreats with staff/board/admin and seems to be a good thing.

*Ms. Bridget Kreutzer, Upper Rio Grande*, school year is going great so far, enrollment is slightly up, new school is on time and budget, pushing to get things done with over 200 workers on site each day, had the first football game on the new field & excited about the turf, homecoming is the first weekend in October, students will move into the new school the week of January 6.

*Misc. Topics of Discussion during Board Member Reports*, discussion took place around the possibility of school districts sharing a Superintendent, and the cost-savings it would have. Also, there was discussion about school elections being based on at-large or district specific.

## **9. Correspondence**

There were no correspondence at this time.

## **10. Executive Session – CRS 24-6-402 (4)(h)**

There was no need for an executive session.

## **11. Discussion Items (BDA – Board Organizational Meeting)**

### **a. Bidding on Wheelchair Accessible Bus**

Nita let the board know that she is in the process of accepting bids for the wheelchair accessible bus. It is not being used, and is costing the BOCES. So, have decided to sell in order to save money.

**b. Draft Job Announcement**

Nita presented the board with a brochure that includes all of the information concerning the search for a new BOCES Executive Director. The four supers met and agreed to have the position advertised starting in October, applications will be due to Staci by January 6, interviews will take place the second week of February, and board will vote/approve in March. Salary range was also set. Dale McCall with the Colorado BOCES Association will assist in getting the information out and checking references. The interview committee(s) will include the four superintendents mentioned in the SAC report; BOCES staff including Staci Turner, Rebecca Gomez, LJ Garcia, and Milcah Hawk; and parent liaison, Margie Diaz.

**c. Interview Representation**

Nita inquired of the board as to who would be interested in being part of the interview committee(s). Tina Freel, Kurt Holland, Jan DeSautell & Walter Roybal volunteered. It was asked if the interviews could possibly take place in the evenings.

**12. Action Items (BBA – Agency Board Powers & Responsibilities)**

a. First reading of updated & revised policies: GBEB-R (New Policy), JQ (Revised), BCB (Board Member Conflict of Interest – Revised), BEDF (Voting Method – Revised), BID/BIE (Board Member Compensation/Expenses/Insurance/Liability – Revised), DAC\* (Federal Fiscal Compliance – New Policy), DJ/DJA (Purchasing/Purchasing Authority – Revised Cross Reference), DJB\*-R (Federal Procurement – New Policy), BJB-R (Federal Procurement – Regulation – New Policy), DJE (Bidding Procedures – Revised Cross Reference), DKC (Expense Authorization/Reimbursement – Revised), EHB (Records Retention – Revised Cross Reference), GBEA (Staff Ethics/Conflict of Interest – Revised)

A motion to approve first reading of updated & revised policies: GBEB-R (New Policy), JQ (Revised), BCB (Board Member Conflict of Interest – Revised), BEDF (Voting Method – Revised), BID/BIE (Board Member Compensation/Expenses/Insurance/Liability – Revised), DAC\* (Federal Fiscal Compliance – New Policy), DJ/DJA (Purchasing/Purchasing Authority – Revised Cross Reference), DJB\*-R (Federal Procurement – New Policy), BJB-R (Federal Procurement – Regulation – New Policy), DJE (Bidding Procedures – Revised Cross Reference), DKC (Expense Authorization/Reimbursement – Revised), EHB (Records Retention – Revised Cross Reference), GBEA (Staff Ethics/Conflict of Interest – Revised) was made by Mr. Kurt Holland, seconded by Mr. Joseph Arellano & the votes were cast by roll call vote as follows:

*Ms. Jan DeSautell, Alamosa – Aye*  
*Mr. Joseph Arellano, Centennial -Aye*  
*Ms. Misty Palacios, Center – Absent*  
*Ms. Damon Gibbons, Creede – Absent*  
*Ms. Tina Freel, Moffat – Aye*  
*Mr. Kurt Holland, Monte Vista – Aye*

*Mr. David Smalley, Mountain Valley - Aye*  
*Mr. Brandon Thomas, North Conejos - Aye*  
*Mr. Tom Stewart, Sanford - Aye*  
*Ms. Keeli Larsen, Sangre De Cristo - Aye*  
*Ms. Gina Mitchell, Sargent- Aye*  
*Mr. Walter Roybal, Sierra Grande - Aye*

*Ms. Joyce Duran, South Conejos – Aye*

*Ms. Bridget Kreutzer, Upper Rio Grande – Absent*

The first reading of updated & revised policies: GBEB-R (New Policy), JQ (Revised), BCB (Board Member Conflict of Interest – Revised), BEDF (Voting Method – Revised), BID/BIE (Board Member Compensation/Expenses/Insurance/Liability – Revised), DAC\* (Federal Fiscal Compliance – New Policy), DJ/DJA (Purchasing/Purchasing Authority – Revised Cross Reference), DJB\*-R (Federal Procurement – New Policy), BJB-R (Federal Procurement – Regulation – New Policy), DJE (Bidding Procedures – Revised Cross Reference), DKC (Expense Authorization/Reimbursement – Revised), EHB (Records Retention – Revised Cross Reference), GBEA (Staff Ethics/Conflict of Interest – Revised) was approved as presented.

**13. Legislative Report**

There is nothing to report as legislation has not started yet. It appears that CC is something to watch for the upcoming election.

**14. Next Regular Board Meeting November 20, 2019 at 7:00 p.m. & don't forget about board collaborative prior to the meeting at 5:00 p.m.**

**15. Adjournment**

Ms. Tina Freel adjourned the meeting at 8:16 p.m.

**Respectfully Submitted By:**

_____	_____
Staci Turner, Recording Secretary	Date
_____	_____
Tina Freel, President	Date
_____	_____
Jan DeSautell, Secretary	Date