

SAN LUIS VALLEY BOARD OF COOPERATIVE EDUCATIONAL SERVICES

JOB DESCRIPTION

POSITION TITLE: **School Psychologist / Behavioral Health Provider**

DEPARTMENT/PROGRAM AREA: Special Education

IMMEDIATE SUPERVISOR: Executive Director

I. BASIC PURPOSE AND OBJECTIVES OF POSITION:

Demonstrate appropriate diagnostic and assessment methods; knowledge of remedial techniques for students with disabilities; communicate effectively with staff, students and parents; possess an understanding of best practices for special education programs and services; knowledgeable of community resources.

II. QUALIFICATIONS/STANDARDS FOR THE POSITION:

1. Shall possess the necessary license required by the Colorado Department of Education or be endorsed in the appropriate areas accepted by the Colorado Department of Education in lieu of such license.
2. Demonstrate effective communication skills both orally and in written form with client population including professional staff, parents, students and outside agencies
3. Demonstrate continuing commitment to uphold the ethical and professional standards of conduct and current best practices for school psychologists as outlined by NASP/APA standards.
4. Participate in all opportunities for professional growth offered by the BOCES.

III. SPECIFIC JOB DUTIES AND PERFORMANCE RESPONSIBILITIES; as assigned:

1. Provide psychological services to students and families:
2. Determine and conduct specific psycho-educational assessments utilizing prescribed legal standards and standards under Colorado ECEA law, current psychometric standards and adhere to current best practice methodologies as determined by appropriate professional organizations and the BOCES.
3. Conduct appropriate psycho-educational assessments of social-emotional and/or cognitive functioning disabilities in a timely manner; provide required documentation for case-management index.
4. Provide/facilitate individual, group or family counseling services making appropriate referrals as necessary.
5. Provide psychological services on a consultation level:
6. Participate as a member of multidisciplinary child study teams and IEP meetings.
7. Provide guidance to staff, parents and students about interventions, test interpretation and placement options for students.
8. Serve as a resource and consult with educators, administrators, parents and community resources regarding current best practices for the delivery of school psychological

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services.

9. Assist in developing strategies for delivering special education services in the least restrictive environment.
 10. Participate as a member of the district crisis intervention team—this may include intervening in a crisis situation in or out of school and may also include time spend outside of the typical school day/week/year.
 11. Participate as a member of the district child find teams as necessary and appropriate.
 12. Assist in the promotion of a positive school climate.
 13. Act as a resource in many diverse professional areas including, but not limited to serving as an agent of change in the educational structure.
 14. Perform all required record keeping and reporting tasks including written psychological reports and other required documentation utilizing current best practice procedures.
 15. Serve as designee for the Director of Special Education on IEPs.
 16. Consult with the Director of Special Education, district superintendents/principals and educators about special education issues.
 17. Participate in professional growth experiences provided by the BOCES.
 18. Promote a positive professional and ethical image of school psychology, the school district and the BOCES.
 19. Adhere to district policies/procedures and professional ethical standards as outlined by NASP/APA policies.
 20. Participate in special projects or BOCES special education teams as requested.
 21. Provide data necessary for Medicaid reimbursement in a timely manner.
 22. Perform other appropriate duties as may be assigned by the Director of Special Education or district administrators.
- IV. **EVALUATION PROCEDURES:** The position will be evaluated according to the process defined by CDE-RANDA.
- V. **COMPENSATION/TERMS OF EMPLOYMENT:** Salary and benefits are determined by the SLV-BOCES' Board of Directors on an annual basis. The employee's contract will stipulate the terms of the agreement including the number of contract days, applicable benefits and position assignment.
- VI. Your employment with San Luis Valley BOCES is at will. This means your employment is for an indefinite period of time and it is subject to termination by you or San Luis Valley BOCES, with or without cause, with or without notice, and at any time. Nothing in this policy or any other policy of San Luis Valley BOCES shall be interpreted to be in conflict with or to eliminate or modify in any way, the at-will employment status of San Luis Valley BOCES employees. The at-will employment status of an employee of San Luis Valley BOCES may be modified only in a written employment agreement with that employee which is signed by the President, or the Chairman of the Board of Directors, of San Luis Valley BOCES. By your signature below, you acknowledge your understanding that your employment with San Luis Valley BOCES is at will, and that nothing in this handbook is intended to constitute a contract of employment, express or implied.

READ AND REVIEWED BY EMPLOYEE ON:

Employee Signature

Supervisor Signature

Executive Director Approval

Date

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