

**San Luis Valley Board of Cooperative Educational Services  
Board of Director's Meeting – May 27, 2020  
Minutes  
(Due to COVID-19 Restrictions the Meeting was Held via Zoom)**

**1. Call to Order**

Ms. Tina Freel called the meeting to order at 7:04 p.m.

**2. Pledge of Allegiance Was NOT Recited**

**3. Roll Call**

*Roll call was taken & the following members were present:*

Ms. Katrina Brown, Alamosa  
Mr. Lucas Casias, Centennial  
Ms. Misty Palacios, Center  
Ms. Tina Freel, Moffat  
Mr. Austin Miller, Sanford  
Ms. Gina Mitchell, Sargent  
Mr. Walter Roybal, Sierra Grande  
Ms. Theresa Sisneros, South Conejos  
Ms. Bridget Kreutzer, Upper Rio Grande

*The following members were not present:*

Mr. Tim Bachicha, Creede  
Mr. Kurt Holland, Monte Vista  
Mr. David Smalley, Mountain Valley  
Mr. Brandon Thomas, North Conejos  
Ms. Keeli Larsen, Sangre De Cristo

*SLV BOCES Staff & Guests:*

Ms. Nita McAuliffe, Executive Director  
Mr. Rob Alejo, SAC Chair  
Ms. Staci Turner, Recording Secretary  
Ms. Tina Goar  
Ms. Stacey Holland

**4. Approval of Agenda**

A motion to approve the amended agenda (not reciting the pledge of allegiance) was made by Ms. Gina Mitchell, seconded by Ms. Bridget Kreutzer, and the votes were cast by roll call as follows:

*Ms. Katrina Brown, Alamosa – Aye  
Mr. Lucas Casias, Centennial - Aye  
Ms. Misty Palacios, Center – Aye  
Mr. Tim Bachicha, Creede – Absent  
Ms. Tina Freel, Moffat – Aye  
Mr. Kurt Holland, Monte Vista – Absent*

*Mr. David Smalley, Mountain Valley - Absent  
Mr. Brandon Thomas, North Conejos - Absent  
Mr. Austin Miller, Sanford - Aye  
Ms. Keeli Larsen, Sangre De Cristo - Absent  
Ms. Gina Mitchell, Sargent- Aye  
Mr. Walter Roybal, Sierra Grande - Aye*

*Ms. Theresa Sisneros, South Conejos – Aye*      *Ms. Bridget Kreutzer, UR Grande – Aye*

The amended agenda was approved as presented.

**5. Consent Agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities)**

Minutes (March 11, 2020) - Financial Reports - Personnel Reports

A motion to approve the consent agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities) was made by Ms. Misty Palacios, seconded by Mr. Austin Miller, and the votes were cast by roll call vote as follows:

<i>Ms. Katrina Brown, Alamosa – Aye</i>	<i>Mr. David Smalley, Mountain Valley - Absent</i>
<i>Mr. Lucas Casias, Centennial - Aye</i>	<i>Mr. Brandon Thomas, North Conejos - Absent</i>
<i>Ms. Misty Palacios, Center – Aye</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Mr. Tim Bachicha, Creede – Absent</i>	<i>Ms. Keeli Larsen, Sangre De Cristo - Absent</i>
<i>Ms. Tina Freel, Moffat – Aye</i>	<i>Ms. Gina Mitchell, Sargent- Aye</i>
<i>Mr. Kurt Holland, Monte Vista – Absent</i>	<i>Mr. Walter Roybal, Sierra Grande - Aye</i>
<i>Ms. Theresa Sisneros, South Conejos – Aye</i>	<i>Ms. Bridget Kreutzer, UR Grande – Aye</i>

The Consent Agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities) was approved as presented.

**6. Audience Comments & Questions (BEDH – Board Members)**

There were no audience comments.

**7. Reports from Administration & Committees (BDA – Board Organizational Meeting)**

**a. Finance Presentation – Ms. Staci Turner**

The slides were based on the revenue & expenditure reports that were included in the finance portion of the board packet. There was a comparison of revenues and expenditures based on the current board packet reports, and reports for the same time period during the previous year’s meeting.

Like all of the school districts there is concern over the financial impact that COVID-19 is having on the BOCES, and will continue to have. The BOCES did receive \$25,000 in CARES act money to be used for COVID-19 related expenses. Staci will be meeting with Stacey and Nita the following week to look at uses for this additional funding.

In looking at March & April revenue, most of the money came from normal monthly cash receipts in the way of district assessments, request for funds for IDEA Part B & Preschool, SWAP, McKinney-Vento and Title III. Quarterly indirect costs were processed in the amount of \$47,720, and payments totaling \$7,600 for alternative licensure was received.

In looking at March & April expenditures, it was the normal monthly expenses of salaries, benefits, mileage, utilities, out of district placement, contracted services (OT, PT, Speech, and CSDB). Some bigger expenses that occurred during these months were extra duty stipends totaling \$4,250, indirect costs at \$42,720, additional Zoom rooms, GSN for the Retaining Teacher grant at \$11,800 and a payment to BEST for \$29,380.

c. Superintendent's Advisory Council – Mr. Rob Alejo

Mr. Rob Alejo reported that all of the school districts are very concerned about the prospect of a 10-15% budget cut in 2020/2021. The proposed 2020/2021 budget deadline has been extended until June 19 with an adoption date of June 30. The JBC continues to work on the long bill. The school districts are receiving CARES Act money, but very specific to COVID-19 related expenses.

SAC is looking at several different ways school could look like when coming back in the fall...virtual, in person or a blend of both. How will personal protection equipment be provided to the students/staff, what will transportation look like with social distancing on the bus, there are lots of questions and not a lot of answers at this time.

Mr. Travis Garoutte from Mountain Valley will be the SAC chair in 2020/2021 with Scott Wiedeman from Monte Vista as co-chair.

d. Executive Director/Director Exceptional Student Services - Ms. Nita McAuliffe

Ms. Nita McAuliffe referred the board to the Executive Director/Exceptional Student Services report that was included in the board packets. She started out sharing that the BOCES did receive \$25,000 in CARES Act money for COVID-19 expenses. The state said that evaluations were an option, so the BOCES chose not to do final evaluations for the year. Working on end of the year tasks...performance reports, alternative licensure portfolios, IDEA narrative, consolidated application, etc. Will be hiring a Medicaid Coordinator in 2020/2021 who will start to bill Medicaid. This will hopefully generate around \$190,000 in revenue. Finishing up the Medicaid application and now waiting on the MOU. Two new grants were written around mental health, and waiting to get a response on them. More than likely, all new grants will not be funded due to COVID-9.

e. Introduction of New Executive Director, Tina Goar

Ms. Tina Goar is excited to be a part of the SLV BOCES, and to work with the staff, superintendents, etc. She is looking forward to the transition with Stacey Holland, the new SPED Director, and realizes that they have big shoes to fill in Nita's leaving. Tina is thankful for the opportunity to be the new Executive Director, and has always enjoyed her time in the area when working for cde.

Ms. Stacey Holland also took a moment to introduce herself, and also appreciates the opportunity to be the new SPED Director. She was the middle school ES Teacher in Monte Vista and has known Nita for 17ish years. Stacey looks forward to being able to be in a leadership roll within the BOCES.

**8. Board Member Reports & Requests**

*Ms. Katrina Brown, Alamosa*, end of the year was not what they hoped for but pulled together and everyone did a phenomenal job, tech did a great job making sure kids had what they needed, had a drive through graduation ceremony that students will remember for a long time, next year already looks overwhelming, hoping that something will change.

*Mr. Lucas Casias, Centennial*, same boat as all of the other school districts, the staff/principal/superintendent did an amazing job with remote learning to finish the school year, held a drive through graduation for their 14 graduates, doing best that they can.

*Ms. Misty Palacios, Center*, same story different school district, advantage with tech being so strong and 1:1 devices, overall the end of school went pretty well, had a graduation parade that was a lot of fun, good news is that Center did receive their CARES act funding, looking at budget decrease of 10%.

*Mr. Tim Bachicha, Creede*, not present.

*Ms. Tina Freel, Moffat*, finished year not the way that they wanted to but on a high note skills have been learned to carry everyone into the future, seniors want a traditional graduation so still waiting, banners of all graduates on the building, making sure that all students are being reached to take care of the mental health aspect of COVID-19, several scenarios for next school year, new Superintendent is rocking and rolling, concerned about the decline in future enrollment.

*Mr. Kurt Holland, Monte Vista*, not present.

*Mr. David Smalley, Mountain Valley*, not present.

*Mr. Brandon Thomas, North Conejos*, not present.

*Mr. Austin Miller, Sanford*, it was a crazy wind up the school year with both successes & struggles, graduation will be held June 5 as graduates wanted a formal ceremony, have postponed the addition to the school, waiting to see what funding will look like in 20/21, starting to prepare for different ways to start school in the fall.

*Ms. Keeli Larsen, Sangre de Cristo*, not present.

*Ms. Gina Mitchel, Sargent*, horrible end to the school year but teachers did their best, have 1:1 technology so that was helpful, have received the CARES act money & looking at how to spend, board meeting will take place the following evening to discuss budget issues, graduation was at the drive-in and a lot of fun.

*Mr. Walter Roybal, Sierra Grande*, name of game is adapting, school district did a great job of adapting, first couple of weeks were a little rough but then adapted and finished strong, moving forward what will learning look like, had a parade for seniors in both towns with great community support, firefighters led the parade, have set August 1 for graduation but will follow health guidelines, community members helped prepare meals for students, new school will be built where football field currently is, so community came together to move the sod to the old baseball field south of Fort Garland.

*Ms. Theresa Sisneros, South Conejos*, staff did an awesome job in responding to COVID-19, waiting to see what next year will bring, their long-time principal, Angela Montoya retired, hired in-house, Maddy Manshiem who is already working on plans for next year, seniors wanted a formal graduation so it will be held on July 24, health department orders will be followed, banners of each graduate on main street and parade will be held on May 30, hired a certified high school math teacher, had a final walk through of the new bus barn.

*Ms. Bridget Kreutzer, Upper Rio Grande, fared okay with distance learning, all k-12 students have 1:1 iPad, teachers utilized google classroom, kids missed being at school, making plans for fall even though no idea what it will look like, June 6 graduation but still not sure what that will look, high school principal resigned so hired in house, Mr. Aaron Horrocks.*

*Misc. Topics of Discussion during Board Member Reports, none at this time.*

**9. Correspondence**

There were no correspondence.

**10. Executive Session – CRS 24-6-402 (4) (h)**

There was no need for an executive session.

**11. Discussion Items (BDA – Board Organizational Meeting)**

**a. Board Meeting Dates for 2020-2021**

A copy of the board meetings dates for 2020/2021 was included in the board packet. Pretty much follows the same schedule of the third Wednesday every month at 7:00 p.m. The only exceptions is no meeting in July due to lack of attendance, so will have back to back meetings in August and September. Also, March’s meeting will be the second week due to spring break.

**b. Title III Signature upon Completion**

The application does not allow for the signature page to be printed until certain parts are complete, and Nita is currently working on the application. Tina will be asked to stop by and sign when it’s available. Title III funds are flowed through the BOCES if the school receives under \$10,000. So, the ESSA General Assurance Form states how the money will be spent. The school districts mainly use the money for PD, supplies and parent nights.

**c. Assurance for Written Evaluations Completed (will use RANDA)**

Nita explained that the Educator Effectiveness Assurance is stating that the SLV BOCES is following a state approved evaluation system. SB191 RANDA is the state approved system being used by the BOCES. This is the evaluation system for all certified staff; another form has been developed for classified staff.

**12. Action Items (BBA – Agency Board Powers & Responsibilities)**

**a. Second Reading & Final Approval of BC, BCR, BEC, BEDA, CBF, GBEB, GCE/GCF, GCE/GCF-R, GDE/GDF, GDE/GDF-R, IHBIB, KDB, & KFA**

A motion to approve the Second Reading & Final Approval of BC, BCR, BEC, BEDA, CBF, GBEB, GCE/GCF, GCE/GCF-R, GDE/GDF, GDE/GDF-R, IHBIB, KDB, & KFA was made by Ms. Theresa Sisneros, seconded by Ms. Gina Mitchell & the votes were cast by roll call vote as follows:

*Ms. Katrina Brown, Alamosa – Aye  
Mr. Lucas Casias, Centennial - Aye  
Ms. Misty Palacios, Center – Aye  
Mr. Tim Bachicha, Creede – Absent  
Ms. Tina Freel, Moffat – Aye*

*Mr. David Smalley, Mountain Valley - Absent  
Mr. Brandon Thomas, North Conejos - Absent  
Mr. Austin Miller, Sanford - Aye  
Ms. Keeli Larsen, Sangre De Cristo - Absent  
Ms. Gina Mitchell, Sargent- Aye*

*Mr. Kurt Holland, Monte Vista – Absent*  
*Ms. Theresa Sisneros, South Conejos – Aye*

*Mr. Walter Roybal, Sierra Grande - Aye*  
*Ms. Bridget Kreutzer, UR Grande – Aye*

The Second Reading & Final Approval of BC, BCR, BEC, BEDA, CBF, GBEB, GCE/GCF, GCE/GCF-R, GDE/GDF, GDE/GDF-R, IHBIB, KDB, & KFA was approved as presented.

b. IDEA Federal Narrative Certification

A motion to approve the IDEA Federal Narrative Certification was made by Mr. Austin Miller, seconded by Mr. Lucas Casias & the votes were cast by roll call vote as follows:

*Ms. Katrina Brown, Alamosa – Aye*  
*Mr. Lucas Casias, Centennial - Aye*  
*Ms. Misty Palacios, Center – Aye*  
*Mr. Tim Bachicha, Creede – Absent*  
*Ms. Tina Freel, Moffat – Aye*  
*Mr. Kurt Holland, Monte Vista – Absent*  
*Ms. Theresa Sisneros, South Conejos – Aye*

*Mr. David Smalley, Mountain Valley - Absent*  
*Mr. Brandon Thomas, North Conejos - Absent*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Keeli Larsen, Sangre De Cristo - Absent*  
*Ms. Gina Mitchell, Sargent- Aye*  
*Mr. Walter Roybal, Sierra Grande - Aye*  
*Ms. Bridget Kreutzer, UR Grande – Aye*

The Approval of the IDEA Federal Narrative Certification was approved as presented.

c. Approval of Adding Tina Goar & Stacey Holland’s Signatures to the No Interest, Money Market & Petty Cash Accounts at Alamosa State Bank beginning 08/01/2020.

A motion to approve Adding Tina Goar & Stacey Holland’s Signatures to the No Interest, Money Market & Petty Cash Accounts at Alamosa State Bank beginning 08/01/2020 was made by Ms. Bridget Kreutzer, seconded by Ms. Katrina Brown & the votes were cast by roll call vote as follows:

*Ms. Katrina Brown, Alamosa – Aye*  
*Mr. Lucas Casias, Centennial - Aye*  
*Ms. Misty Palacios, Center – Aye*  
*Mr. Tim Bachicha, Creede – Absent*  
*Ms. Tina Freel, Moffat – Aye*  
*Mr. Kurt Holland, Monte Vista – Absent*  
*Ms. Theresa Sisneros, South Conejos – Aye*

*Mr. David Smalley, Mountain Valley - Absent*  
*Mr. Brandon Thomas, North Conejos - Absent*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Keeli Larsen, Sangre De Cristo - Absent*  
*Ms. Gina Mitchell, Sargent- Aye*  
*Mr. Walter Roybal, Sierra Grande - Aye*  
*Ms. Bridget Kreutzer, UR Grande – Aye*

Adding Tina Goar & Stacey Holland’s Signatures to the No Interest, Money Market & Petty Cash Accounts at Alamosa State Bank beginning 08/01/2020 was approved as presented.

d. Removal of Nita McAuliffe’s Signature from the No Interest, Money Market & Petty Cash Accounts at Alamosa State Bank beginning 08/01/2020.

A motion to approve the Removal of Nita McAuliffe’s Signature from the No Interest, Money Market & Petty Cash Accounts at Alamosa State Bank beginning 08/01/2020 was made by Mr. Walter Roybal, seconded by Ms. Katrina Brown & the votes were cast by roll call vote as follows:

*Ms. Katrina Brown, Alamosa – Aye*  
*Mr. Lucas Casias, Centennial - Aye*  
*Ms. Misty Palacios, Center – Aye*  
*Mr. Tim Bachicha, Creede – Absent*  
*Ms. Tina Freel, Moffat – Aye*

*Mr. David Smalley, Mountain Valley - Absent*  
*Mr. Brandon Thomas, North Conejos - Absent*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Keeli Larsen, Sangre De Cristo - Absent*  
*Ms. Gina Mitchell, Sargent- Aye*

*Mr. Kurt Holland, Monte Vista – Absent*  
*Ms. Theresa Sisneros, South Conejos – Aye*

*Mr. Walter Roybal, Sierra Grande - Aye*  
*Ms. Bridget Kreutzer, UR Grande – Aye*

Removal of Nita McAuliffe’s Signature from the No Interest, Money Market & Petty Cash Accounts at Alamosa State Bank beginning 08/01/2020 was approved as presented.

*e. SWAP 2020-2021 Contract*

A motion to approve the SWAP 2020-2021 Contract was made by Mr. Walter Roybal, seconded by Ms. Gina Mitchell & the votes were cast by roll call vote as follows:

*Ms. Katrina Brown, Alamosa – Aye*  
*Mr. Lucas Casias, Centennial - Aye*  
*Ms. Misty Palacios, Center – Aye*  
*Mr. Tim Bachicha, Creede – Absent*  
*Ms. Tina Freel, Moffat – Aye*  
*Mr. Kurt Holland, Monte Vista – Absent*  
*Ms. Theresa Sisneros, South Conejos – Aye*

*Mr. David Smalley, Mountain Valley - Absent*  
*Mr. Brandon Thomas, North Conejos - Absent*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Keeli Larsen, Sangre De Cristo - Absent*  
*Ms. Gina Mitchell, Sargent- Aye*  
*Mr. Walter Roybal, Sierra Grande - Aye*  
*Ms. Bridget Kreutzer, UR Grande – Aye*

The SWAP 2020-2021 Contract was approved as presented.

*f. Approval of Credit Cards for Tina Goar & Stacey Holland with limits of \$2,000 beginning 07/01/2020*

A motion to approve Credit Cards for Tina Goar & Stacey Holland with limits of \$2,000 beginning 07/01/2020 was made by Ms. Katrina Brown, seconded by Mr. Austin Miller & the votes were cast by roll call vote as follows:

*Ms. Katrina Brown, Alamosa – Aye*  
*Mr. Lucas Casias, Centennial - Aye*  
*Ms. Misty Palacios, Center – Aye*  
*Mr. Tim Bachicha, Creede – Absent*  
*Ms. Tina Freel, Moffat – Aye*  
*Mr. Kurt Holland, Monte Vista – Absent*  
*Ms. Theresa Sisneros, South Conejos – Aye*

*Mr. David Smalley, Mountain Valley - Absent*  
*Mr. Brandon Thomas, North Conejos - Absent*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Keeli Larsen, Sangre De Cristo - Absent*  
*Ms. Gina Mitchell, Sargent- Aye*  
*Mr. Walter Roybal, Sierra Grande - Aye*  
*Ms. Bridget Kreutzer, UR Grande – Aye*

The Approval of Credit Cards for Tina Goar & Stacey Holland with limits of \$2,000 beginning 07/01/2020 was approved as presented.

*g. Approval of the 2020/2021 Budget Including the Appropriation Resolution & Resolution*

A motion to approve the 2020/2021 Budget Including the Appropriation Resolution & Resolution was made by Mr. Lucas Casias, seconded by Ms. Bridget Kreutzer & the votes were cast by roll call vote as follows:

*Ms. Katrina Brown, Alamosa – Aye*  
*Mr. Lucas Casias, Centennial - Aye*  
*Ms. Misty Palacios, Center – Aye*  
*Mr. Tim Bachicha, Creede – Absent*  
*Ms. Tina Freel, Moffat – Aye*  
*Mr. Kurt Holland, Monte Vista – Absent*

*Mr. David Smalley, Mountain Valley - Absent*  
*Mr. Brandon Thomas, North Conejos - Absent*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Keeli Larsen, Sangre De Cristo - Absent*  
*Ms. Gina Mitchell, Sargent- Aye*  
*Mr. Walter Roybal, Sierra Grande - Aye*

