

**San Luis Valley Board of Cooperative Educational Services
Board of Director's Meeting – January 16, 2019
Minutes**

1. Call to Order

Ms. Tina Freel called the meeting to order at 7:03 p.m.

2. Pledge of Allegiance Was Recited

3. Roll Call

Roll call was taken and the following members were present:

Ms. Jan DeSautell, Alamosa
Ms. Tina Freel, Moffat
Mr. David Smalley, Mountain Valley
Mr. Tom Stewart, Sanford
Ms. Keeli McCarty, Sangre De Cristo
Mr. Walter Roybal, Sierra Grande
Ms. Joyce Duran, South Conejos

The following member attended via ZOOM:

Ms. Gina Mitchell, Sargent

The following members were not present:

Mr. Damon Gibbons, Creede
Mr. Joseph Arellano, Centennial
Ms. Misty Palacios, Center
Ms. Bridget Kreutzer, Del Norte
Mr. Brandon Thomas, North Conejos
Mr. Kurt Holland, Monte Vista

SLV BOCES Staff and Guests:

Ms. Nita McAuliffe, Executive Director

Ms. Staci Turner, Recording Secretary

4. Approval of Agenda

A motion to approve the amended agenda with the addition of 12e...Approval of Assurance for Retaining Teachers Grant was made by Ms. Jan DeSautell, seconded by Mr. Walter Roybal, and the votes were cast by roll call as follows:

*Ms. Jan DeSautell, Alamosa - Aye
Mr. Joseph Arellano, Centennial - Absent
Ms. Misty Palacios, Center - Absent
Ms. Damon Gibbons, Creede - Absent
Ms. Bridget Kreutzer, Del Norte - Absent
Ms. Tina Freel, Moffat - Aye
Mr. Kurt Holland, Monte Vista – Absent*

*Mr. David Smalley, Mountain Valley - Aye
Mr. Brandon Thomas, North Conejos - Absent
Mr. Tom Stewart, Sanford - Aye
Ms. Keeli McCarty, Sangre De Cristo - Aye
Ms. Gina Mitchell, Sargent- Aye
Mr. Walter Roybal, Sierra Grande - Aye
Ms. Joyce Duran, South Conejos – Aye*

The amended agenda was approved as presented.

5. Consent Agenda (BEDB – Agenda) (BBA – Agency Board Powers and Responsibilities)

Minutes (November 15, 2018) - Financial Reports - Personnel Reports

A motion to approve the consent agenda (BEDB – Agenda) (BBA – Agency Board Powers and Responsibilities) was made by Mr. Walter Roybal, seconded by Ms. Jan DeSautell and the votes were cast by roll call vote as follows:

Ms. Jan DeSautell, Alamosa - Aye
Mr. Joseph Arellano, Centennial - Absent
Ms. Misty Palacios, Center - Absent
Ms. Damon Gibbons, Creede - Absent
Ms. Bridget Kreutzer, Del Norte - Absent
Ms. Tina Freel, Moffat - Aye
Mr. Kurt Holland, Monte Vista – Absent

Mr. David Smalley, Mountain Valley - Aye
Mr. Brandon Thomas, North Conejos - Absent
Mr. Tom Stewart, Sanford - Aye
Ms. Keeli McCarty, Sangre De Cristo - Aye
Ms. Gina Mitchell, Sargent- Aye
Mr. Walter Roybal, Sierra Grande - Aye
Ms. Joyce Duran, South Conejos – Aye

The Consent Agenda (BEDB – Agenda) (BBA – Agency Board Powers and Responsibilities) was approved as presented.

6. Audience Comments and Questions (BEDH – Board Members)

There were no audience comments.

7. Reports from Administration and Committees (BDA – Board Organizational Meeting)

Superintendent’s Advisory Council – Mr. Curt Wilson

Mr. Curt Wilson let the board know that the January SAC meeting was quick due to just getting back from the holiday break. He did take a moment to thank Nita for all of her hard work on the all-valley PLC that took place on January 11. Due to the horrible snowstorm, attendance was low, so those that were there got to eat very well!

SAC worked with ASU to get the calendars to align for next year. There were no ASU or guest reports at the January SAC meeting, looking forward to seeing what the Governor will decide with funding for all day kindergarten, and have a meeting with science fair on the following Monday.

Executive Director/Director Exceptional Student Services - Ms. Nita McAuliffe

Ms. Nita McAuliffe referred the board to the Executive Director/Exceptional Student Services report that was included in the board packets. She mentioned that there is money in grant writing, and carryovers in Title III. Ms. Staci Turner let the board know that an email had been sent out on Monday asking for RFF’s (request for funds forms) for Title III, and a couple of schools had submitted for. Major leaks were discovered in the BOCES roof on the west side of the building, and worried that major repairs are going to be needed at a huge expense.

8. Board Member Reports and Requests

Ms. Jan DeSautell, hired a new assistant superintendent who seems to have a lot of energy & is a great lady, received a BEST grant for safety/security at the high school & will begin to work on in the summer, completed the Superintendent evaluation, everything is going well, working on negotiations & the calendar.

Mr. Joseph Arellano, Centennial, not present.

Ms. Misty Palacios, Center, not present.

Mr. Damon Gibbons, Creede, not present.

Ms. Bridget Kreutzer, Del Norte, not present.

Ms. Tina Freel, Moffat, got a new bus & it's awesome, first semester ended well, working on some administrative restructuring & there are some growing pains, looking to possibly add a position to the admin office...not sure exactly yet what that position will look like.

Mr. Kurt Holland, Monte Vista, not present.

Mr. David Smalley, Mountain Valley, had a super long board meeting, and covered the following...principal evaluation, audit, school budget, transportation, wrestling, cafeteria food, & went on a tour of the new school.

Mr. Curt Wilson, North Conejos, had an electrical outage, so able to practice an emergency response drill & it went well, several positions are open at the high school due to retirement, Jan/Feb are busy months for activities, & working on the BEST grant.

Mr. Tom Stewart, Sanford, things are going great at Sanford, elementary principal position open for the next school year, have quite a bit of interest, so hope to feel soon, looking for ways to engage & teach kids.

Ms. Keeli McCarty, Sangre de Cristo not a whole lot going on, basketball is busy, approved a shooting team sponsor, FFA is going to the Stock Show this coming Sunday, in the middle of the Superintendent evaluation.

Ms. Gina Mitchel, Sargent, not a whole lot going on, just getting back into the swing of things after break, elementary school is participating in ski days, basketball is going strong, board is working on culture & identity to go with vision & mission, so far everything is going good.

Mr. Walter Roybal, Sierra Grande, not a lot going on, finalizing the BEST grant application, working on strategic planning, high school business teacher position was vacated over break, but able to get someone hired to start first day back & so far doing a great job.

Ms. Joyce Duran, South Conejos, homecoming will be on the 18th, didn't have a football team so doing it with basketball, dealing with the budget, & working on Superintendent evaluation.

9. Correspondence

None

10. Executive Session – CRS 24-6-402 (4)(h)

There was no need for an executive session.

11. Discussion Items (BDA – Board Organizational Meeting)

a. Ideas for Budget

Nita handed out a spreadsheet of past spending and what the future looks like. The budget doesn't look great, because have been using SPED carryover for the last several years and that has now been depleted. Admin is super healthy and has three months of operating; which is first time in several years that has happened. Suggestions that are going to be made to the Superintendents to help the SPED budget is to split Nita's salary 50/50 between admin/SPED, increase assessments by a total of \$40,000 to be split between the 14 districts, letting districts be responsible for their own para's, look at expensive services that can possibly be dropped. Not really a way to cut staff as most staff positions are mandatory. Will be asking for a salary increase for all staff of 1% on the base plus a step, except for paras/secretaries, they will be higher in order to meet minimum wage. Will also ask for an increase in mileage from 40 cents/mile to 42 cents/mile. Nita will also be asking for a 14 month contract, because it will be her final year. With a 14 month contract she will work an additional 2 months for training purposes. The ultimate goal is to get expenditures and revenues to match.

Nita also let the board know that on the afternoon of March 12, Dale with the Colorado BOCES Association will be meeting with the Superintendents to discuss how to proceed with Nita's replacement.

12. Action Items (BBA – Agency Board Powers and Responsibilities)

a. First Reading of Section K of current policy: KBBA, KBBA-R, KDB, KDP-R, KE, KEC, KFA, KHC, KHC-R, & KI

A motion to approve the First Reading of Section K of current policy: KBBA, KBBA-R, KDB, KDP-R, KE, KEC, KFA, KHC, KHC-R, & KI was made by Mr. Walter Roybal, seconded by Ms. Joyce Duran and the votes were cast by roll call vote as follows:

Ms. Jan DeSautell, Alamosa - Aye
Mr. Joseph Arellano, Centennial - Absent
Ms. Misty Palacios, Center - Absent
Ms. Damon Gibbons, Creede - Absent
Ms. Bridget Kreutzer, Del Norte - Absent
Ms. Tina Freel, Moffat - Aye
Mr. Kurt Holland, Monte Vista – Absent

Mr. David Smalley, Mountain Valley - Aye
Mr. Brandon Thomas, North Conejos - Absent
Mr. Tom Stewart, Sanford - Aye
Ms. Keeli McCarty, Sangre De Cristo - Aye
Ms. Gina Mitchell, Sargent- Aye
Mr. Walter Roybal, Sierra Grande - Aye
Ms. Joyce Duran, South Conejos – Aye

First Reading of Section K of current policy: KBBA, KBBA-R, KDB, KDP-R, KE, KEC, KFA, KHC, KHC-R, & KI was approved as presented.

b. First Reading of Section L of Current Policy: LC & LC-R

A motion to approve the First Reading of Section L of Current Policy: LC & LC-R was made by Mr. Walter Roybal, seconded by Ms. Jan DeSautell and the votes were cast by roll call vote as follows:

- | | |
|-------------------------------------------------|---------------------------------------------------|
| <i>Ms. Jan DeSautell, Alamosa - Aye</i> | <i>Mr. David Smalley, Mountain Valley - Aye</i> |
| <i>Mr. Joseph Arellano, Centennial -Absent</i> | <i>Mr. Brandon Thomas, North Conejos - Absent</i> |
| <i>Ms. Misty Palacios, Center - Absent</i> | <i>Mr. Tom Stewart, Sanford - Aye</i> |
| <i>Ms. Damon Gibbons, Creede - Absent</i> | <i>Ms. Keeli McCarty, Sangre De Cristo - Aye</i> |
| <i>Ms. Bridget Kreutzer, Del Norte - Absent</i> | <i>Ms. Gina Mitchell, Sargent- Aye</i> |
| <i>Ms. Tina Freel, Moffat - Aye</i> | <i>Mr. Walter Roybal, Sierra Grande - Aye</i> |
| <i>Mr. Kurt Holland, Monte Vista – Absent</i> | <i>Ms. Joyce Duran, South Conejos – Aye</i> |

The approval of the First Reading of Section L of Current Policy: LC & LC-R was approved as presented.

c. First Reading of Revised Policy- GBGH

Nita explained that staff had requested the sick bank policy (GBGH) be revised to include being able to request sick bank for spouse/civil union partner. Currently, it reads that sick bank may only be requested for dependents aged 1-19, as well as self.

A motion to approve the First Reading of Revised Policy GBGH was made by Mr. Walter Roybal, seconded by Ms. Keeli McCarty and the votes were cast by roll call vote as follows:

- | | |
|-------------------------------------------------|---------------------------------------------------|
| <i>Ms. Jan DeSautell, Alamosa - Aye</i> | <i>Mr. David Smalley, Mountain Valley - Aye</i> |
| <i>Mr. Joseph Arellano, Centennial -Absent</i> | <i>Mr. Brandon Thomas, North Conejos - Absent</i> |
| <i>Ms. Misty Palacios, Center - Absent</i> | <i>Mr. Tom Stewart, Sanford - Aye</i> |
| <i>Ms. Damon Gibbons, Creede - Absent</i> | <i>Ms. Keeli McCarty, Sangre De Cristo - Aye</i> |
| <i>Ms. Bridget Kreutzer, Del Norte - Absent</i> | <i>Ms. Gina Mitchell, Sargent- Aye</i> |
| <i>Ms. Tina Freel, Moffat - Aye</i> | <i>Mr. Walter Roybal, Sierra Grande - Aye</i> |
| <i>Mr. Kurt Holland, Monte Vista – Absent</i> | <i>Ms. Joyce Duran, South Conejos – Aye</i> |

The approval of the First Reading of Revised Policy GBGH was approved as presented.

d-1. Approval of 2018-2019 Budget, Appropriation Resolution & Resolution

Staci explained that a final budget is mandatory by cde to be approved by the end of January. The original budget approved last May was not 100% accurate, due to the fact that allocations, and actual expenditures were not known. The final budget is much more accurate.

A motion to approve the Budget Appropriation Resolution (Be it resolved by the Board of Education of the San Luis Valley BOCES in Alamosa County, that the amounts shown in the following schedule be appropriated to each fund as specified in the Adopted Budget for the ensuing fiscal year beginning July 1, 2018 and ending June 30, 2019), was made by Mr. Walter Roybal, seconded by Ms. Jan DeSautell and the votes were cast by roll call vote as follows:

Ms. Jan DeSautell, Alamosa - Aye
Mr. Joseph Arellano, Centennial -Absent
Ms. Misty Palacios, Center - Absent
Ms. Damon Gibbons, Creede - Absent
Ms. Bridget Kreutzer, Del Norte - Absent
Ms. Tina Freel, Moffat - Aye
Mr. Kurt Holland, Monte Vista – Absent

Mr. David Smalley, Mountain Valley - Aye
Mr. Brandon Thomas, North Conejos - Absent
Mr. Tom Stewart, Sanford - Aye
Ms. Keeli McCarty, Sangre De Cristo - Aye
Ms. Gina Mitchell, Sargent- Aye
Mr. Walter Roybal, Sierra Grande - Aye
Ms. Joyce Duran, South Conejos – Aye

The approval of the Budget Appropriation Resolution was approved as presented.

d-2. Approval of 2018-2019 Budget, Appropriation Resolution & Resolution

A motion to approve the Budget Resolution was made by Ms. Jan DeSautell, seconded by Ms. Keeli McCarty and the votes were cast by roll call vote as follows:

Ms. Jan DeSautell, Alamosa - Aye
Mr. Joseph Arellano, Centennial -Absent
Ms. Misty Palacios, Center - Absent
Ms. Damon Gibbons, Creede - Absent
Ms. Bridget Kreutzer, Del Norte - Absent
Ms. Tina Freel, Moffat - Aye
Mr. Kurt Holland, Monte Vista – Absent

Mr. David Smalley, Mountain Valley - Aye
Mr. Brandon Thomas, North Conejos - Absent
Mr. Tom Stewart, Sanford - Aye
Ms. Keeli McCarty, Sangre De Cristo - Aye
Ms. Gina Mitchell, Sargent- Aye
Mr. Walter Roybal, Sierra Grande - Aye
Ms. Joyce Duran, South Conejos – Aye

The approval of the Budget Resolution was approved as presented.

e. Approval of Assurance for Retaining Teachers Grant

Nita explained that working with GSN to write this grant; which will allow 12 math teachers to get their masters paid for. It's a three year grant, and the BOCES will act as the fiscal agent. The assurance just states that the BOCES will appropriately spend the funds. It will be a 100% online program.

A motion to approve the Assurance for Retaining Teachers Grant was made by Ms. Keeli McCarty, seconded by Ms. Joyce Duran and the votes were cast by roll call vote as follows:

Ms. Jan DeSautell, Alamosa - Aye
Mr. Joseph Arellano, Centennial -Absent
Ms. Misty Palacios, Center - Absent
Ms. Damon Gibbons, Creede - Absent
Ms. Bridget Kreutzer, Del Norte - Absent
Ms. Tina Freel, Moffat - Aye
Mr. Kurt Holland, Monte Vista – Absent

Mr. David Smalley, Mountain Valley - Aye
Mr. Brandon Thomas, North Conejos - Absent
Mr. Tom Stewart, Sanford - Aye
Ms. Keeli McCarty, Sangre De Cristo - Aye
Ms. Gina Mitchell, Sargent- Aye
Mr. Walter Roybal, Sierra Grande - Aye
Ms. Joyce Duran, South Conejos – Aye

The approval of the Assurance for Retaining Teachers Grant was approved as presented.

