

**San Luis Valley Board of Cooperative Educational Services
Board of Director's Meeting – August 21, 2019
Minutes**

1. Call to Order

Ms. Tina Freel called the meeting to order at 7:03 p.m.

2. Pledge of Allegiance Was Recited

3. Roll Call

Roll call was taken & the following members were present:

Ms. Jan DeSautell, Alamosa
Ms. Misty Palacios, Center
Ms. Tina Freel, Moffat
Mr. Kurt Holland, Monte Vista
Mr. David Smalley, Mountain Valley
Mr. Tom Stewart, Sanford
Ms. Keeli Larsen, Sangre De Cristo
Ms. Joyce Duran, South Conejos

The following member attended via ZOOM:

Mr. Brandon Thomas, North Conejos

The following members were present after roll call:

Ms. Gina Mitchell, Sargent
Ms. Bridget Kreutzer, Upper Rio Grande

The following members were not present:

Mr. Joseph Arellano, Centennial
Mr. Damon Gibbons, Creede
Mr. Walter Roybal, Sierra Grande

SLV BOCES Staff & Guests:

Ms. Nita McAuliffe, Executive Director
Ms. Staci Turner, Recording Secretary

4. Approval of Agenda

A motion to approve the agenda was made by Ms. Misty Palacios, seconded by Mr. Kurt Holland, and the votes were cast by roll call as follows:

*Ms. Jan DeSautell, Alamosa - Aye
Mr. Joseph Arellano, Centennial - Absent
Ms. Misty Palacios, Center – Aye
Ms. Damon Gibbons, Creede - Absent
Ms. Tina Freel, Moffat - Aye*

*Mr. David Smalley, Mountain Valley - Aye
Mr. Brandon Thomas, North Conejos - Aye
Mr. Tom Stewart, Sanford - Aye
Ms. Keeli McCarty, Sangre De Cristo - Aye
Ms. Gina Mitchell, Sargent- Absent*

Mr. Kurt Holland, Monte Vista – Aye
Ms. Joyce Duran, South Conejos – Aye
Ms. Bridget Kreutzer, Upper Rio Grande – Absent

Mr. Walter Roybal, Sierra Grande - Absent

The agenda was approved as presented.

5. Consent Agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities)

Minutes (May 30, 2019) - Financial Reports - Personnel Reports

A motion to approve the consent agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities) was made by Mr. Kurt Holland, seconded by Mr. David Smalley, and the votes were cast by roll call vote as follows:

Ms. Jan DeSautell, Alamosa - Aye
Mr. Joseph Arellano, Centennial - Absent
Ms. Misty Palacios, Center – Aye
Ms. Damon Gibbons, Creede - Absent
Ms. Tina Freel, Moffat - Aye
Mr. Kurt Holland, Monte Vista – Aye
Ms. Joyce Duran, South Conejos – Aye
Ms. Bridget Kreutzer, Upper Rio Grande – Absent

Mr. David Smalley, Mountain Valley - Aye
Mr. Brandon Thomas, North Conejos - Aye
Mr. Tom Stewart, Sanford - Aye
Ms. Keeli McCarty, Sangre De Cristo - Aye
Ms. Gina Mitchell, Sargent- Absent
Mr. Walter Roybal, Sierra Grande - Absent

The Consent Agenda (BEDB – Agenda) (BBA – Agency Board Powers & Responsibilities) was approved as presented.

6. Audience Comments & Questions (BEDH – Board Members)

There were no audience comments.

7. Reports from Administration & Committees (BDA – Board Organizational Meeting)

Finance Presentation – Ms. Staci Turner

Over the summer months, Ms. Staci Turner developed a finance presentation to help the board better understand BOCES finances. The BOCES is in the process of finishing up finances for FY 18/19, as well as kicking off finances for FY 19/20. This presentation however focused on the FY 18/19 finances from 07/01/18 to 07/30/19. Technically, all finances run from July 1 – June 30, but included in the slides was the additional month of July due to accrued salaries/benefits, accounts payable, and revenues.

The slideshows mainly focused around the revenue & expenditure reports that were included in the finance portion of the board packet. There was a comparison of revenues and expenditures based on the current board packet reports and reports for the same time period during the previous year’s meeting. Explanations were given if there was a significant difference between the two time periods. Some of the reasons for the difference could be carryover amounts, change in grant allocations, and timing issues with the receipt of revenue.

In addition, a month to month comparison for revenues and expenditures throughout FY 18/19 was presented. Most months were similar in both areas. The average monthly revenue received

comes from district assessments and request for funds based on money spent the previous month. There were significant increases in the months of October & November for revenues. This was due to post audit carryover numbers, receiving 90% of state ECEA funds in the amount of \$1,188,756, as well as receiving the funds for the majority of grants that are not requested on a monthly basis. Expenditures were pretty even each month throughout the year. The exceptions were July/August due to only having year round staff salaries/benefits, and June when final GT & Title requests are being paid. Also, in June final expenditures are being spent to zero out grants.

Superintendent's Advisory Council – Mr. Rob Alejo

Mr. Rob Alejo is the SAC chair for the 19/20 school year, and presented the board with some highlights from the August SAC meeting. He said that the main issue discussed for the beginning of the new school year was staffing issues around SPED teachers. Mr. Alejo took a moment to welcome the new Superintendents around the valley, Mr. Scott Wiedeman in Monte Vista, Mr. Brian Crowther in Sargent, and Mr. Collin Vinchattle in Creede. He encouraged the board to tap into the resources and expertise around the valley by having them work through respective Superintendents via SAC for things like shared positions, etc.

Executive Director/Director Exceptional Student Services - Ms. Nita McAuliffe

Ms. Nita McAuliffe referred the board to the Executive Director/Exceptional Student Services report that was included in the board packets. She highlighted the new grants that included the Education Stability grant, the Universal Screening grant and the Retaining Teacher grant. There is a list of schools that are participating in the Education Stability grant within the board packet. The Universal Screening grant helps to support the salary/benefits of the BOCES GT Coordinator. The Retaining Teachers grant has sixteen spots for teachers to obtain their masters in math or concurrent enrollment. There is a chance that there will be additional spots due to another BOCES within the state possibly not filling their spots.

Important dates include the first PLC on September 13 being hosted by Sangre de Cristo. There will be 65 spots for the math track and 65 spots for the writing track. Alternative Licensure will begin at the end of August with 13 candidates currently. Induction will start the first week of September and have around 30 signed up. The induction and alternative licensure programs are changing to a new online system.

In conclusion, Nita gave a rough draft pamphlet that will be used in the process of hiring a new Executive Director. Feedback is greatly appreciated and needed especially around the areas of salary, benefits, deadlines for applications, timeline for interviews, etc.

8. Board Member Reports & Requests

Ms. Jan DeSautell, Alamosa, elementary, 6th & 9th grade students started on the 19th with the rest starting on the 20th, the new Assistant Superintendent is a real go getter & super pleased with all that she is getting done, currently only have 5 of the 7 board spots filled, and in November all 5 of those spots are open for election.

Mr. Joseph Arellano, Centennial, not present.

Ms. Misty Palacios, Center, elementary, middle school and high school jump start students started school on August 12, some beginning of the year challenges but working through them, screened/identified 10 gifted students, most positions filled except for two pars, so far so good.

Mr. Damon Gibbons, Creede, not present.

Ms. Tina Freel, Moffat, started school on Monday (08/19), previous week had a bbq for all staff for both the schools, fully staffed with a lot of new faces, new principal, first time in dealing with an ELL student due to only speaking Japanese, some issues with heating/cooling of the new school, Tina is up for re-election in November.

Mr. Kurt Holland, Monte Vista, have started off the new school year well, lighting issues completed, window safety film is up in all schools, have a new Superintendent and High School Principal, currently short two SPED teachers, changed the calendar year so off the entire week of Thanksgiving, three board members up for re-election in November.

Mr. David Smalley, Mountain Valley, elections coming up in November and 4 out of the 5 spots are up, new school is amazing, all former students are invited to homecoming which include a bonfire & dance, week of October 16th will be moving into the new school, math scores for both the middle and high school need improvement, almost fully staffed, have a sub for music.

Mr. Brandon Thomas, North Conejos, working to community support to approve the BEST grant in November, school started on Monday (08/19), have a new High School Principal & Counselor, fully staffed, up around 100 students.

Mr. Tom Stewart, Sanford, enjoying the new elementary principal, three board positions up in November, off to a good school year, had a great back to school night the previous week.

Ms. Keeli McCarty, Sangre de Cristo, so far so good with the start of school on Monday (08/19), have two board positions open in November, working on getting lights for the football field, and are fully staffed.

Ms. Gina Mitchel, Sargent, not present during reports.

Mr. Walter Roybal, Sierra Grande, not present.

Ms. Joyce Duran, South Conejos, back to school on Monday (08/19), lots of new staff, have a SPED teacher, lots of new grants, and have a new curriculum.

Ms. Bridget Kreutzer, Upper Rio Grande, not present during reports.

9. Correspondence

Included in the packet was a letter from CDE's school finance division stating that they have reviewed the BOCES' FY 2017-2018 Finance December date pipeline and audit. There were no findings reported or issues noted during the review.

10. Executive Session – CRS 24-6-402 (4)(h)

There was no need for an executive session.

11. Discussion Items (BDA – Board Organizational Meeting)

a. Grant Updates (Teacher Retention & Educational Stability)

Nita covered this in her report.

b. Board Meeting Schedule

Nita included the board meeting schedule as a reminder and reference for the upcoming year. The board meeting in November will include a board collaborative prior to the regularly scheduled board meeting, and ideas were asked for. It was discussed that a good topic would be new board member training due to the high rate of open board positions in the November election.

12. Action Items (BBA – Agency Board Powers & Responsibilities)

a. Second Reading and Final Approval of Updated & Revised Policies: GBEB-Revised, GBEB R 2-New Policy, KDBA-New Policy, KDBA-E-New, JKA-E-2-New, EBBB-Revised, EBCE-Revised, ECA/ECAB-Revised, ECAF-New Policy, ECAF R-New Policy

A motion to approve the Second Reading and Final Approval of Updated & Revised Policies: GBEB-Revised, GBEB_R_2-New Policy, KDBA-New Policy, KDBA-E-New, JKA-E-2-New, EBBB-Revised, EBCE-Revised, ECA/ECAB-Revised, ECAF-New Policy, ECAF_R-New Policy was made by Ms. Misty Palacios, seconded by Ms. Jan DeSautell & the votes were cast by roll call vote as follows:

Ms. Jan DeSautell, Alamosa - Aye

Mr. Joseph Arellano, Centennial -Absent

Ms. Misty Palacios, Center – Aye

Ms. Damon Gibbons, Creede - Absent

Ms. Tina Freel, Moffat - Aye

Mr. Kurt Holland, Monte Vista – Aye

Ms. Joyce Duran, South Conejos – Aye

Ms. Bridget Kreutzer, Upper Rio Grande – Aye

Mr. David Smalley, Mountain Valley - Aye

Mr. Brandon Thomas, North Conejos - Aye

Mr. Tom Stewart, Sanford - Aye

Ms. Keeli McCarty, Sangre De Cristo - Aye

Ms. Gina Mitchell, Sargent- Aye

Mr. Walter Roybal, Sierra Grande - Absent

The Second Reading and Final Approval of Updated & Revised Policies: GBEB-Revised, GBEB_R_2-New Policy, KDBA-New Policy, KDBA-E-New, JKA-E-2-New, EBBB-Revised, EBCE-Revised, ECA/ECAB-Revised, ECAF-New Policy, and ECAF_R-New Policy was approved as presented.

13. Legislative Report

There is nothing to report as legislation has not started yet. It appears that CC is something to watch for the upcoming election.

14. Next Regular Board Meeting September 18, 2019 at 7:00 p.m.

15. Adjournment

Ms. Tina Freel adjourned the meeting at 7:57 p.m.

Respectfully Submitted By:

Staci Turner, Recording Secretary

Date

Tina Freel, President

Date

Jan DeSautell, Secretary

Date