File: GBEC-E

Employee Acknowledgment Form

Alcohol and Drug-Free Workplace

San Luis Valley Board of Cooperative Services (BOCES)

I, THE UNDERSIGNED EMPLOYEE OF San Luis Valley BOCES, have received a copy of the Alcohol and Drug-Free Workplace policy and:

1. I agree to abide by the terms of the policy.
2. I agree to notify my supervisor if I am convicted of violating a criminal drug statute in the workplace no later than five days after the date of such conviction.

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Employee name (Printed)

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Employee signature

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Date

Issue date: January 18, 2017