

**San Luis Valley Board of Cooperative Educational Services  
Board of Directors Meeting – February 16, 2022 Minutes  
(In person meeting with an option to Zoom.)**

**1. Call to Order**

Ms. Tina Eastman called the meeting to order at 6:49 p.m.

**3. Roll Call**

**Roll call was taken & the following members were present:**

Ms. Jennifer Castleberry, Creede  
Ms. Kristie Duran, South Conejos  
Ms. Tina Eastman, Moffat  
Ms. Stacey Eskew, Sangre de Cristo  
Mr. Chuck Finnegan, North Conejos  
Mr. Ramon Garcia, Sierra Grande  
Ms. April Gonzales, Alamosa  
Mr. Kurt Holland, Monte Vista  
Mr. Jim Jaminet, Mountain Valley  
Mr. Dwight Mondragon, Centennial  
Mr. Dylan Mortensen, Sanford  
Ms. Gina Mitchell, Sargent  
Mr. Lyn Bogle, Center

**The following members were not present:**

Mr. Cory Off, Upper Rio Grande

**SLV BOCES Staff & Guests:**

Mr. Scott Weideman, SLV SAC President  
Dr. Jacque Phillips, SLV BOCES Executive Director  
Ms. Stacey Holland, SLV BOCES SPED Director  
Ms. Staci Turner, SLV BOCES Business Manager  
Ms. Adeline Duarte-Lee, SLV BOCES Medicaid Coordinator/Admin Assistant  
Dr. Denise Haws, School Psychologist  
Ms. Michelle Sisneros, SSN Teacher

**4. Approval of Agenda**

A motion to approve the agenda for February 16, 2022 with the amendment of Action Item b. i to read 1st reading of policy GBGG was made by Mr. Kurt Holland, seconded by Mr. Jim Jaminet, and the votes were cast by roll call as follows:

*Ms. Jennifer Castleberry, Creede - Aye*  
*Ms. Kristie Duran, South Conejos - Aye*  
*Ms. Tina Eastman, Moffat - Aye*  
*Ms. Stacey Eskew, Sangre de Cristo - Aye*  
*Mr. Chuck Finnegan, North Conejos - Aye*  
*Mr. Ramon Garcia, Sierra Grande - Aye*  
*Ms. April Gonzales, Alamosa - Aye*

*Mr. Kurt Holland, Monte Vista - Aye*  
*Mr. Jim Jaminet, Mountain Valley - Aye*  
*Mr. Dwight Mondragon, Centennial - Aye*  
*Mr. Dylan Mortensen, Sanford - Aye*  
*Ms. Gina Mitchell, Sargent - Aye*  
*Mr. Cory Off, Upper Rio Grande - Absent*  
*Mr. Lyn Bogle, Center - Aye*

The agenda was approved as presented.

**5. Consent Agenda (BEDB – Agenda & Agency Board Powers & Responsibilities)**

- a. Minutes from December 15, 2021 and Minutes from January 26, 2022

A motion to approve the Minutes from the December 15, 2021 and January 26, 2022 meetings was made by Mr. Jim Jaminet, seconded by Ms. Kristie Duran, then a motion was made by Mr. Jim Jaminet to amend January 26, 2022 minutes to correct board member from Mountain Valley; Lace Reed’s name to Lacy Reed and the votes were cast by roll call as follows:

*Ms. Jennifer Castleberry, Creede - Aye*  
*Ms. Kristie Duran, South Conejos - Aye*  
*Ms. Tina Eastman, Moffat - Aye*  
*Ms. Stacey Eskew, Sangre de Cristo - Aye*  
*Mr. Chuck Finnegan, North Conejos - Aye*  
*Mr. Ramon Garcia, Sierra Grande - Aye*  
*Ms. April Gonzales, Alamosa - Aye*

*Mr. Kurt Holland, Monte Vista - Aye*  
*Mr. Jim Jaminet, Mountain Valley - Aye*  
*Mr. Dwight Mondragon, Centennial - Aye*  
*Mr. Dylan Mortensen, Sanford - Aye*  
*Ms. Gina Mitchell, Sargent - Aye*  
*Mr. Cory Off, Upper Rio Grande - Absent*  
*Mr. Lyn Bogle, Center - Aye*

The motion to approve the December 15, 2021 and January 26, 2022 minutes with amendment was approved as presented.

**6. Audience Comments & Questions (BDA - Board Organizational Meeting) None**

**7. Reports from Administrators & Committees (BDA - Board Organizational Meetings)**

- a. **Superintendent’s Advisory Council - Mr. Scott Weideman**

Mr. Weideman spoke about the Executive Director evaluation and will work closely with Ms. Eastman. Superintendents are working to get new schools open and looking for a local HVAC provider. Working to keep staff and students focused and push towards Spring Break.

Ms. Eastman spoke about the process of the evaluation for the Executive Director. After the March meeting a decision must be made in writing to offer a new contract or other decision. If nothing is done the contract is automatically renewed. Results of evaluation will be sent out to board members and then an executive session will be held at the March meeting. The Executive Director will see the evaluation without the person evaluating their name not seen. Ms. Eastman also stated that the evaluation is not a hire / fire tool; it’s a guide to find weak areas on where to improve. Growth and support can be built from an evaluation. Constructive feedback.

- b. **Executive Director Report - Dr. Jacque Phillis**

Dr. Phillips explained in detail each item: SLV BOCES COVID policy is for staff to follow the district they work at. We did have a small outbreak after a workday with some staff having to be quarantined. Currently, reviewing IEPs; an annual review. SLV BOCES has over 800 IEP’s and CDE is required to review a percentage each year. We work closely with district special education teachers with this. Working on completing mid year evaluations with staff; 80+ staff members at SLV BOCES. Both Jacque and Stacey Holland attended the Courage to Risk conference in Colorado Springs. Stacey presented at the conference. Gail Lott from CDE presented at the January workday on the transition program. At the February workday both Gail Lott and Katrine Gosslin presented training through Zoom. Presented at Sargent and Del Norte school boards. Attended the CASE Conference in Denver. Submitted grant with Luron to the Nathan Yip Foundation for new modular/technology. \$30,000

**c. Special Education Director Report - Ms. Stacey Holland**

Ms. Holland stated that she interviewed and hired a new early childhood teacher. Held the last BOCES CPI training on February 4th for the year. Completed December 1 data and submitted to CDE. Presented Behavior Intervention for Challenging Situations at Courage To Risk Conference. Offered PT position to 1 candidate, it was declined. Heading up the Transition Program. Working with Ed Mondragon; MVHS on SEAC workshop for parents and students; March 5th @ OMS - more information to come. Continue RANDA evaluation with Jacque. Helping support North Conejos SSN classroom.

**d. Financial Presentation - Ms. Staci Turner**

Ms. Turner presented a powerpoint regarding the New Auditor Search, Steering Committee meets 3rd Wednesday of every month, SWAP 22/23 RCF, Preparing for Budget Revisions on Various 21/22 Grants, Completed IFR's for Various 21/22 Grants, Vacation Days Week of February 21st, Met deadlines for Tax Forms (W2's – 1099's – 1095C's), Researching New Health Insurance Companies, Received GT RFF's from several school districts in January (Quarterly Deadline), working on High Cost Application and gave details on the current 21/22 Budget.

**8. Board Member Reports & Requests**

Mr. Jim Jaminet, Mountain Valley stated that their Superintendent Travis Garoutte has turned in his letter of resignation so the superintendent search has begun. 7 teachers stating they will not return next year. Food service is asking for more funding due to increased food cost. And the Mountain Valley School District is now the Wolfs.

Ms. April Gonzales, Alamosa asked that the BOCES Personnel Report report be more detailed. Admin staff spoke regarding each position on report.

**9. Correspondence - none**

**10. Executive Session – C.R.S § Not needed**

**11. Discussion Items**

**a. Executive Director Evaluation** - Ms. Eastman will be sending out evaluation information. If you have any questions please reach out to Ms. Eastman. Please review and next month will review in executive session.

**12. Action Items (BBA – Agency Board Power & Responsibilities)**

**a.** 2nd reading and final approval of the following revised policies:

- i. AC, AC-E1, GBA, GCE/GCF, GDE/GDF, JB, JF, JIICDE, JII, DJE, GBEB, GCQC-R, GCQF, GCQF-R, GDQB, GDQD**

A motion to approve a. i. was made by Mr. Kurt Holland, seconded by Mr. Chuck Finnegan, and the votes were cast by roll call as follows:

*Ms. Jennifer Castleberry, Creede - Aye*  
*Ms. Kristie Duran, South Conejos - Aye*  
*Ms. Tina Eastman, Moffat - Aye*  
*Ms. Stacey Eskew, Sangre de Cristo - Aye*  
*Mr. Chuck Finnegan, North Conejos - Aye*  
*Mr. Ramon Garcia, Sierra Grande - Aye*  
*Ms. April Gonzales, Alamosa - Aye*

*Mr. Kurt Holland, Monte Vista - Aye*  
*Mr. Jim Jaminet, Mountain Valley - Aye*  
*Mr. Dwight Mondragon, Centennial - Aye*  
*Mr. Dylan Mortensen, Sanford - Aye*  
*Ms. Gina Mitchell, Sargent - Aye*  
*Mr. Cory Off, Upper Rio Grande - Absent*  
*Mr. Lyn Bogle, Center - Aye*

The motion was approved as presented.

**b. 1st reading of the following revised policies:**

**i. Approval of the revision to policy GBGG (implemented 01/01/21 per state law)**

A motion to approve b. i. was made by Ms. Stacey Eskew, seconded by Ms. Kristie Duran, and the votes were cast by roll call as follows:

*Ms. Jennifer Castleberry, Creede - Aye*  
*Ms. Kristie Duran, South Conejos - Aye*  
*Ms. Tina Eastman, Moffat - Aye*  
*Ms. Stacey Eskew, Sangre de Cristo - Aye*  
*Mr. Chuck Finnegan, North Conejos - Aye*  
*Mr. Ramon Garcia, Sierra Grande - Aye*  
*Ms. April Gonzales, Alamosa - Aye*

*Mr. Kurt Holland, Monte Vista - Aye*  
*Mr. Jim Jaminet, Mountain Valley - Aye*  
*Mr. Dwight Mondragon, Centennial - Aye*  
*Mr. Dylan Mortensen, Sanford - Aye*  
*Ms. Gina Mitchell, Sargent - Aye*  
*Mr. Cory Off, Upper Rio Grande - Absent*  
*Mr. Lyn Bogle, Center - Aye*

The motion was approved as presented.

**c. ARP-HCY Competitive Grant Approval and Transmittal Form**

A motion to approve c was made by Mr. Chuck Finnegan, seconded by Ms. Kristie Duran, and the votes were cast by roll call as follows:

*Ms. Jennifer Castleberry, Creede - Aye*  
*Ms. Kristie Duran, South Conejos - Aye*  
*Ms. Tina Eastman, Moffat - Aye*  
*Ms. Stacey Eskew, Sangre de Cristo - Aye*  
*Mr. Chuck Finnegan, North Conejos - Aye*  
*Mr. Ramon Garcia, Sierra Grande - Aye*  
*Ms. April Gonzales, Alamosa - Aye*

*Mr. Kurt Holland, Monte Vista - Aye*  
*Mr. Jim Jaminet, Mountain Valley - Aye*  
*Mr. Dwight Mondragon, Centennial - Aye*  
*Mr. Dylan Mortensen, Sanford - Aye*  
*Ms. Gina Mitchell, Sargent - Aye*  
*Mr. Cory Off, Upper Rio Grande - Absent*  
*Mr. Lyn Bogle, Center - Aye*

The motion was approved as presented.

