

**San Luis Valley Board of Cooperative Educational Services  
Board of Directors Meeting – December 15, 2021 Minutes  
(In person meeting with an option to Zoom.)**

**1. Call to Order**

Ms. Tina Freel called the meeting to order at 7:16 p.m.

**3. Roll Call**

**Roll call was taken & the following members were present:**

Ms. April Gonzales, Alamosa  
Mr. Dwight Mondragon, Centennial  
Ms. Misty Palacios, Center  
Ms. Jennifer Castleberry, Creede  
Ms. Tina Eastman, Moffat  
Mr. Kurt Holland, Monte Vista  
Mr. Jim Jaminet, Mountain Valley  
Mr. Chuck Finnegan, North Conejos  
Mr. Austin Miller, Sanford - Zoom  
Ms. Stacey Eskew, Sangre de Cristo  
Ms. Gina Mitchell, Sargent  
Mr. Ramon Garcia, Sierra Grande  
Ms. Kristie Duran, South Conejos  
Mr. Cory Off, Upper Rio Grande

**The following members were not present:** None

**SLV BOCES Staff & Guests:**

Mr. Scott Weideman, SLV SAC President  
Dr. Jacque Phillips, SLV BOCES Executive Director  
Ms. Stacey Holland, SLV BOCES SPED Director  
Ms. Staci Turner, SLV BOCES Business Manager  
Ms. Adeline Duarte-Lee, SLV BOCES Medicaid Coordinator/Admin Assistant  
Ms. Melissa Busolo, SLV BOCES Literacy Support

**4. Approval of Agenda**

A motion to approve the agenda for December 15, 2021 was made by Mr. Kurt Holland, seconded by Mr. Cory Off, and the votes were cast by roll call as follows:

<i>Ms. April Gonzales, Alamosa - Aye</i>	<i>Mr. Chuck Finnegan, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Aye</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios, Center - Aye</i>	<i>Ms. Stacey Eskew, Sangre de Cristo - Aye</i>
<i>Ms. Jennifer Castleberry, Creede - Aye</i>	<i>Ms. Gina Mitchell, Sargent - Aye</i>
<i>Ms. Tina Eastman, Moffat - Aye</i>	<i>Mr. Ramon Garcia, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista - Aye</i>	<i>Ms. Kristie Duran, South Conejos - Aye</i>
<i>Mr. Jim Jaminet, Mountain Valley - Aye</i>	<i>Mr. Cory Off, Upper Rio Grande - Aye</i>

The agenda was approved as presented.

**5. Consent Agenda (BEDB – Agenda & Agency Board Powers & Responsibilities)**

a. Minutes from September 15, 2021 and b. Minutes from September 22, 2021

A motion to approve the Minutes from the September 15 and 22, 2021 meetings was made by Ms. April Gonzales, seconded by Mr. Stacey Eskew, and the votes were cast by roll call as follows:

<i>Ms. April Gonzales, Alamosa - Aye</i>	<i>Mr. Chuck Finnegan, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Aye</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios, Center - Aye</i>	<i>Ms. Stacey Eskew, Sangre de Cristo - Aye</i>
<i>Ms. Jennifer Castleberry, Creede - Aye</i>	<i>Ms. Gina Mitchell, Sargent - Aye</i>
<i>Ms. Tina Eastman, Moffat - Aye</i>	<i>Mr. Ramon Garcia, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista - Aye</i>	<i>Ms. Kristie Duran, South Conejos - Aye</i>
<i>Mr. Jim Jaminet, Mountain Valley - Aye</i>	<i>Mr. Cory Off, Upper Rio Grande - Aye</i>

The motion to approve the September 15 & 22, 2021 Minutes was approved as presented.

c. Financial Reports

A motion to approve the presented financial reports was made by Mr. Cory Off, seconded by Mr. Dwight Mondragon, and the votes were cast by roll call as follows:

<i>Ms. April Gonzales, Alamosa - Aye</i>	<i>Mr. Chuck Finnegan, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Aye</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios, Center - Aye</i>	<i>Ms. Stacey Eskew, Sangre de Cristo - Aye</i>
<i>Ms. Jennifer Castleberry, Creede - Aye</i>	<i>Ms. Gina Mitchell, Sargent - Aye</i>
<i>Ms. Tina Eastman, Moffat - Aye</i>	<i>Mr. Ramon Garcia, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista - Aye</i>	<i>Ms. Kristie Duran, South Conejos - Aye</i>
<i>Mr. Jim Jaminet, Mountain Valley - Aye</i>	<i>Mr. Cory Off, Upper Rio Grande - Aye</i>

The motion to approve the presented financial reports was approved as presented.

**6. Audience Comments & Questions (BDA - Board Organizational Meeting) None**

**7. Reports from Administrators & Committees (BDA - Board Organizational Meetings)**

**a. Financial Presentation - Ms. Staci Turner**

Audit was conducted the week of October 18 & went well. Auditor is retiring, so will need to find a new audit firm. Working on post audit tasks, working on December Finance, 2021/2022 budget -Continue to update as allocations are available, expenditures change. Will present "final" budget along with resolutions at January board meeting. Working on IDEA Part B, Preschool and ARP budget revisions during the revision window from November 15 – December 10. Submitted the ESSER II budget and received approval

Completed EOY's & AFR's for the following grants by the 09/30/21 deadline. GT – GERC – EARSS – Universal Screening – Retaining Teacher Education Stability IDEA Part B & Preschool – Title III – McKinney CO-MTSS – ESSER I. Submitting budget revisions for various grants as needed. Starting to brainstorm on the 2022/2023 budget.

Ms. Tina Eastman asked if BOCES goes through a Federal audit; BOCES has not asked to do a federal audit.

**b. Superintendent's Advisory Council - Mr. Scott Weideman**

SLV Superintendents meet weekly; with an hour of PLC. This is when mentoring takes place within superintendents within the Valley. Thanked SLV BOCES for all they do and working with ASU in the special education field. Brief update on how CHSSA affects education. Commissioner of CHSSA retired today. Mr. Wilson from North Conejos and Dr. Martinez from South Conejos on the CHSSA board. Ms. White from Moffat is our Legislation and Regulation committee, Mr. Travis Garoutte from Mt. Valley reports on Rural Alliance and Stacey Holland report on behalf Blue Peaks.

**c. Executive Director Report - Dr. Jacque Phillis**

Dr. Phillips explained in detail each item below:

Presented at CASB  
SEAC (next work day to include parents)  
CDE for SSN and Transition and Behavior  
Work Day Training for all; January 14<sup>th</sup>  
Updated Job Descriptions  
Luron's grants  
Trainings (Psychologists, Speech, SSN)  
Planning for Transition and ESY  
Board Training  
District SPED teachers training and Gen Ed teachers training available  
Available to present at School Board meetings

Ms. Tina Eastman asked if board members would be interested in the following:  
5:30-6:00 Board PLC/Q&A/Dinner; 6:00-7:30 Board Meeting

**d. Special Education Director Report - Ms. Stacey Holland**

Ms. Holland explained each item below:

Continue to search for 1 PT, 1 OT, 1 Early Childhood Teacher  
Our vision specialist retired, currently working CSDB to bring on new specialist Feb 1  
Completing file review documentation for CDE file review in spring  
Completing RANDA documentation for staff evaluations  
Attended RANDA training with CDE/Curtis Garcia November 29-30, 2021  
Will be working with Center School to complete application for Evaluator Training Program  
15 staff attended the Dec 2nd CPR Class; 41 staff members certified  
Next SEAC meeting will be January 19th, at 5:30 at Alamosa High School  
Working with Melissa to have the 22-23 Lindamood Bell quote ready in January

**e. Team Leader Report**

**SWAAAC** - Dr. Angela Hintz the educational audiologist here at the San Luis Valley BOCES attached a brief description on SWAACC, Statewide Assistive, Alternative, and Augmentative Communication.

**SWAP** – Amy Raya; SWAP Coordinator spoke about successful employment outcomes, increased community linkages, and new patterns of service for youth with a barrier to employment. The SWAP program serves the 14 school districts of the San Luis Valley.

**8. Board Member Reports & Requests**

Kristie Duran – South Conejos; asked if other districts having housing available for staff.  
April Gonzales – Alamosa; asked what other districts do about daycare for staff.

**9. Correspondence**

Staci Turner – emailed each member letter from Gary Waller, Auditor.

**10. Executive Session – C.R.S §**

Not needed

**11. Discussion Items**

**a. Head Start COVID-19 Mandate** – Ms. Phillips explained the mandate.

**12. Action Items (BBA – Agency Board Power & Responsibilities)**

- a. i. Fingerprint-Based Criminal History Record Information (CHRI) Checks Made for Non-Criminal Justice Purposes (Implemented 08.31.21)
- ii. GBEC Alcohol and Drug-Free Workplace (addition to policy)

A motion to approve a. i. and ii. was made by Ms. Stacey Eskew, seconded by Mr. Kurt Holland, and the votes were cast by roll call as follows:

<i>Ms. April Gonzales, Alamosa - Aye</i>	<i>Mr. Chuck Finnegan, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Aye</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios, Center - Aye</i>	<i>Ms. Stacey Eskew, Sangre de Cristo - Aye</i>
<i>Ms. Jennifer Castleberry, Creede - Aye</i>	<i>Ms. Gina Mitchell, Sargent - Aye</i>
<i>Ms. Tina Eastman, Moffat - Aye</i>	<i>Mr. Ramon Garcia, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista - Aye</i>	<i>Ms. Kristie Duran, South Conejos - Aye</i>
<i>Mr. Jim Jaminet, Mountain Valley - Aye</i>	<i>Mr. Cory Off, Upper Rio Grande - Aye</i>

The motion was approved as presented.

- b. 1<sup>st</sup> reading of the following revised policies:
  - i. AC, AC-E-1, GBA, GCE/GCF, GDE/GDF, JB, JF, JICDE, JII, DJE, GBEB, GCQC-R, GCQF, GCQF-R, GDQB, GDQD

A motion to approve the 1<sup>st</sup> reading of b. i., was made by Mr. Kurt Holland, seconded by Ms. April Gonzales, and the votes were cast by roll call as follows:

<i>Ms. April Gonzales, Alamosa - Aye</i>	<i>Mr. Chuck Finnegan, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Aye</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios, Center - Aye</i>	<i>Ms. Stacey Eskew, Sangre de Cristo - Aye</i>
<i>Ms. Jennifer Castleberry, Creede - Aye</i>	<i>Ms. Gina Mitchell, Sargent - Aye</i>
<i>Ms. Tina Eastman, Moffat - Aye</i>	<i>Mr. Ramon Garcia, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista - Aye</i>	<i>Ms. Kristie Duran, South Conejos - Aye</i>
<i>Mr. Jim Jaminet, Mountain Valley - Aye</i>	<i>Mr. Cory Off, Upper Rio Grande - Aye</i>

The motion was approved as presented.

**c. Approval of a credit card for Adeline Duarte-Lee with a \$3,500 limit**

A motion to approve of a credit card for Adeline Duarte-Lee with a \$3,500 limit was made by Mr. Kurt Holland, seconded by Ms. April Gonzales and the votes were cast by roll call as follows:

<i>Ms. April Gonzales, Alamosa - Aye</i>	<i>Mr. Chuck Finnegan, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Aye</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios, Center - Aye</i>	<i>Ms. Stacey Eskew, Sangre de Cristo - Aye</i>
<i>Ms. Jennifer Castleberry, Creede - Aye</i>	<i>Ms. Gina Mitchell, Sargent - Aye</i>
<i>Ms. Tina Eastman, Moffat - Aye</i>	<i>Mr. Ramon Garcia, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista - Aye</i>	<i>Ms. Kristie Duran, South Conejos - Aye</i>
<i>Mr. Jim Jaminet, Mountain Valley - Aye</i>	<i>Mr. Cory Off, Upper Rio Grande – Aye</i>

The motion was approved as presented.

**d. Election of Officers**

- i. A motion to approve Ms. Tina Eastman as San Luis Valley BOCES Board President was made by Mr. Kurt Holland, seconded by Ms. Stacey Eskew.
- ii. A motion to approve Mr. Kurt Holland as San Luis Valley BOCES Board Vice President was made by Mr. Cory Off, seconded by Ms. Stacey Eskew.
- iii. A motion to approve Mr. Cory Off as San Luis Valley BOCES Board Secretary was made by Mr. Kurt Holland, seconded by Mr. Chuck Finnegan.
- iv. A motion to approve Mr. Chuck Finnegan as San Luis Valley BOCES Treasurer was made by Mr. Cory Off, seconded by Ms. Stacey Eskew.
- v. A motion to approve Ms. Adeline Duarte-Lee as San Luis Valley BOCES Recording Secretary was made by Mr. Cory Off, seconded by Mr. Kurt Holland.
- vi. A motion to approve Mr. Ramon Garcia as San Luis Valley BOCES Legislative Liaison was made by Ms. April Gonzales, seconded by Mr. Dwight Mondragon.

Votes were cast for d. Election of Officers i., ii., iii., iv., v., vi. By roll call as follows:

<i>Ms. April Gonzales, Alamosa - Aye</i>	<i>Mr. Chuck Finnegan, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Aye</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios, Center - Aye</i>	<i>Ms. Stacey Eskew, Sangre de Cristo - Aye</i>
<i>Ms. Jennifer Castleberry, Creede - Aye</i>	<i>Ms. Gina Mitchell, Sargent - Aye</i>
<i>Ms. Tina Eastman, Moffat - Aye</i>	<i>Mr. Ramon Garcia, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista - Aye</i>	<i>Ms. Kristie Duran, South Conejos - Aye</i>
<i>Mr. Jim Jaminet, Mountain Valley - Aye</i>	<i>Mr. Cory Off, Upper Rio Grande – Aye</i>

The motions i., ii., iii., iv., v., vi. were approved as presented.

**e. Approval of new officers' signatures to be added to the no interest and money market accounts @ Alamosa State Bank, as well as the removal of the old officer's signatures from these same accounts.**

A motion to approve of new officers' signatures to be added to the no interest and money market accounts @ Alamosa State Bank, as well as the removal of the old officer's signatures from these same accounts was made by Ms. Stacey Eskew, seconded by Mr. Dwight Mondragon and the votes were cast by roll call as follows:

*Ms. April Gonzales, Alamosa - Aye*  
*Mr. Dwight Mondragon, Centennial - Aye*  
*Ms. Misty Palacios, Center - Aye*  
*Ms. Jennifer Castleberry, Creede - Aye*  
*Ms. Tina Eastman, Moffat - Aye*  
*Mr. Kurt Holland, Monte Vista - Aye*  
*Mr. Jim Jaminet, Mountain Valley - Aye*

*Mr. Chuck Finnegan, North Conejos - Aye*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Stacey Eskew, Sangre de Cristo - Aye*  
*Ms. Gina Mitchell, Sargent - Aye*  
*Mr. Ramon Garcia, Sierra Grande - Aye*  
*Ms. Kristie Duran, South Conejos - Aye*  
*Mr. Cory Off, Upper Rio Grande - Aye*

The motion was approved as presented.

**f. Assurances for financial accreditation**

A motion to approve the Assurances for financial accreditation was made by Mr. Kurt Holland, seconded by Mr. Kurt Holland and the votes were cast by roll call as follows:

*Ms. April Gonzales, Alamosa - Aye*  
*Mr. Dwight Mondragon, Centennial - Aye*  
*Ms. Misty Palacios, Center - Aye*  
*Ms. Jennifer Castleberry, Creede - Aye*  
*Ms. Tina Eastman, Moffat - Aye*  
*Mr. Kurt Holland, Monte Vista - Aye*  
*Mr. Jim Jaminet, Mountain Valley - Aye*

*Mr. Chuck Finnegan, North Conejos - Aye*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Stacey Eskew, Sangre de Cristo - Aye*  
*Ms. Gina Mitchell, Sargent - Aye*  
*Mr. Ramon Garcia, Sierra Grande - Aye*  
*Ms. Kristie Duran, South Conejos - Aye*  
*Mr. Cory Off, Upper Rio Grande - Aye*

The motion was approved as presented.

**g. Approval to have all credit cards limits increased to \$3,500**

A motion to approve all credit cards limits to \$3,500 was made by Mr. Cory Off, seconded by Mr. Dwight Mondragon and the votes were cast by roll call as follows:

*Ms. April Gonzales, Alamosa - Aye*  
*Mr. Dwight Mondragon, Centennial - Aye*  
*Ms. Misty Palacios, Center - Aye*  
*Ms. Jennifer Castleberry, Creede - Aye*  
*Ms. Tina Eastman, Moffat - Aye*  
*Mr. Kurt Holland, Monte Vista - Aye*  
*Mr. Jim Jaminet, Mountain Valley - Aye*

*Mr. Chuck Finnegan, North Conejos - Aye*  
*Mr. Austin Miller, Sanford - Aye*  
*Ms. Stacey Eskew, Sangre de Cristo - Aye*  
*Ms. Gina Mitchell, Sargent - Aye*  
*Mr. Ramon Garcia, Sierra Grande - Aye*  
*Ms. Kristie Duran, South Conejos - Aye*  
*Mr. Cory Off, Upper Rio Grande - Aye*

The motion was approved as presented.

