File: CBF

**Executive Director’s Conduct**

The executive director shall observe the following rules of conduct established in

state law. Accordingly, the executive director shall not:

1. Disclose or use confidential information acquired in the course of employment

to further substantially personal financial interests.

1. Accept a gift of substantial value or substantial economic benefit tantamount to

a gift of substantial value which would tend to improperly influence a

reasonable person in the position or which the executive director knows or

should know is primarily for the purpose of a reward for action taken in which

discretionary authority was exercised.

1. Engage in a substantial financial transaction for private business purposes with

a person whom the executive director supervises.

4. Perform any action in which the executive director has discretionary authority

which directly and substantially confers an economic benefit on a business or

other undertaking in which there is substantial financial interest or in which the

executive director is engaged as counsel, consultant, representative or agent.

It shall not be considered a breach of conduct for the executive director to:

1. Use BOCES facilities and equipment to communicate or correspond with

constituents, family members or business associates on an occasional basis.

1. Accept or receive a benefit as an indirect consequence of transacting BOCES

business.

Adopted: July 15, 2015

Revised: May 27, 2020

LEGAL REFS.: C.R.S. 18-8-308 (disclosure of pecuniary conflicts of interest)

C.R.S. 22-32-110 (1)(k) (power to adopt conduct rules)

C.R.S. 24-18-104 (government employee rules of conduct)

C.R.S. 24-18-109 (local government employee rules of conduct)