

**San Luis Valley Board of Cooperative Educational Services
Board of Directors Meeting – September 14, 2021
Held in Person with an Option for Zoom**

Minutes

1. Call to Order

Ms. Tina Freel called the meeting to order at 6:13 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken & the following members were present:

Ms. April Gonzales, Alamosa
Ms. Tina Freel, Moffat
Mr. Kurt Holland, Monte Vista
Mr. David Smalley, Mountain Valley, Zoom
Mr. Joseph Baroz, North Conejos, Zoom
Mr. Austin Miller, Sanford, Zoom
Ms. Walter Roybal, Sierra Grande, Zoom
Ms. Theresa Sisneros, South Conejos

The following members were not present:

Mr. Dwight Mondragon, Centennial
Ms. Misty Palacios, Center
Ms. Jennifer Harbert, Creede
Ms. Stacey Eskew, Sangre de Cristo
Ms. Gina Mitchell, Sargent
Mr. Cory Off, Upper Rio Grande

SLV BOCES Staff & Guests:

Ms. Staci Turner, SLV BOCES Business Manager
Ms. Stacey Holland, SLV BOCES Special Education Director
Mr. LJ Garcia, SLV BOCES Assistant Special Education Director, Zoom
Dr. Jacque Phillips, SLV BOCES Executive Director
Ms. Karla Stockley, SLV BOCES School Psychologist, Zoom
Ms. Adeline Duarte-Lee, SLV BOCES Medicaid Coordinator & Recording Secretary
Mr. Scott Wiedeman, Monte Vista Superintendent & SAC Chair
Ms. Michelle Sisneros, SLV BOCES ES Teacher, Zoom
Two guests via Zoom with initials S. and TR.

4. Approval of Agenda

A motion to approve the agenda was made by Ms. April Gonzelas seconded by Mr. Kurt Holland, and the votes were cast by roll call as follows:

<i>Ms. April Gonzales, Alamosa – Aye</i>	<i>Mr. Joseph Baroz, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Absent</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios – Absent</i>	<i>Ms. Stacey Eskew, Sangre De Cristo – Absent</i>
<i>Ms. Jennifer Harbert, Creede – Absent</i>	<i>Ms. Gina Mitchell, Sargent- Absent</i>
<i>Ms. Tina Freel, Moffat – Aye</i>	<i>Ms. Walter Roybal, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista – Aye</i>	<i>Ms. Theresa Sisneros, South Conejos - Aye</i>
<i>Mr. David Smalley, Mountain Valley - Aye</i>	<i>Mr. Cory Off, UR Grande – Absent</i>

The agenda was approved as presented.

5. Consent Agenda (BEDB - Agenda & Agency Board Powers & Responsibilities)

a. Minutes - August 18, 2021

A motion to approve the minutes for August 18, 2021 board meeting was made by Mr. Kurt Holland and seconded by Ms. April Gonzales, and the vote were cast by roll call as follows:

<i>Ms. April Gonzales, Alamosa – Aye</i>	<i>Mr. Joseph Baroz, North Conejos - Aye</i>
<i>Mr. Dwight Mondragon, Centennial - Absent</i>	<i>Mr. Austin Miller, Sanford - Aye</i>
<i>Ms. Misty Palacios – Absent</i>	<i>Ms. Stacey Eskew, Sangre De Cristo – Absent</i>
<i>Ms. Jennifer Harbert, Creede – Absent</i>	<i>Ms. Gina Mitchell, Sargent- Absent</i>
<i>Ms. Tina Freel, Moffat – Aye</i>	<i>Ms. Walter Roybal, Sierra Grande - Aye</i>
<i>Mr. Kurt Holland, Monte Vista – Aye</i>	<i>Ms. Theresa Sisneros, South Conejos - Aye</i>
<i>Mr. David Smalley, Mountain Valley - Aye</i>	<i>Mr. Cory Off, UR Grande – Absent</i>

The August 18, 2021 minutes were approved as presented.

6. Audience Comments & Questions (BDA - Board Organizational Meeting) - None

7. Reports from Administrators & Committees (BDA -Board Organizational Meeting)

- a. **Financial Presentation was presented by Staci Turner; SLV BOCES Business Manager**
Presentation was also attached to the agenda.
 - Audit is scheduled for the week of Oct 18, 2021
 - 20/21 reports due by 9.30.21 are as follows: Gifted & Talented, Universal Screening, EARSS, Retaining Teachers IDEA Part B, Federal Preschool, Title III, McKinney Vento
 - ESSER II application is due 09.30.21
 - Working on the re-submission of the idea Part B & Federal preschool applications to include the ARP expenditures for these grants
 - Submitted revisions for the consolidated application (Title III)
 - Emailed each district their individual GT budgets for 21/22; due back 9.17.21
 - Busy kicking off new fiscal year while closing out the old
 - Completed audits for Pinnacol, CBI and MVR's

b. Superintendent's Advisory Council (SAC) was presented by Mr. Scott Wiedeman; SAC Chair

Mr. Wiedeman reported that all but one superintendent meeting in person yesterday; great turnout. Superintendents are working together through these hard times; some districts are wearing masks and others are not. ASU updated on the alternative licensure endorsement for special education which will also include a masters program. ASU also reported that high school concurrent enrollment continues to grow each semester. Mr. Wiedeman also reported that Denille LePlatt; Director of Rural Services, will be leaving her position to join the South Central BOCES team. Ms. LePlatt will be missed through the San Luis Valley.

c. Executive Director Report - Dr. Jacque Phillips

- Psychologist Assessment needs: Ordering comprehensive assessments via ESSER and will share
- CBI Compliance: Developed new procedures for background checks and created locked room for files
- Alternative Licensure: First meeting complete with approximately 20 candidates up and running (Joy Werner, JP oversight)
- Induction: First meeting complete with approximately 30 candidates up and running (Michelle Sisneros, SH oversight)
- MTSS State Personnel Development Grant
BOCES will participate. Donated office space. Alamosa is interested and looking for one more for \$\$\$. Contact is Milcah Hawke. Collaborating with San Juan BOCES, meeting November 1st
- Graduation Requirement; Students in ES are eligible for transition if they don't receive regular diplomas.
- Disciplinary Removal of students with disabilities
- BOCES sent list to SAC. We are above the state average. EARRS and RJ in Valley to support students. Call us, please.
- IEE Fees; We have one IEE request with several other students that could be eligible. BOCES will fund but may ask for assistance in the future. Eventually, there needs to be a conversation about District SPED assessment and BOCES assessment. Please order an assessment!
- BOCES Building; We are working to make the building look welcoming and professional. Other options are being explored (e.g., ASU).
- NorthConejos Trailer (ADA Compliance) Solutions? We are contacting CDE for the FCI.
- Parent Concerns; Any parents that we should reach out to ASAP? One student went to the cafeteria with his peers for the first time and was so excited!!
- Executive Director Evaluation; Please share evaluation tools that you use.

d. Special Education Director Report - Ms. Stacey Holland

- Interviewed and hired 4 new paras to support Extended Services
- Completed the initial Induction Program meeting with 37 candidates
- BOCES CPI training for the 2021-2022 school year will be held September 24
- Trained one district for CPI on September 3rd
- Sent documentation for requirements completed for CDE IEE complaint
- Assessments continue to be ordered for School Psychologists, some are here

- Working with Extended Services Teachers to update curriculum/equipment
- Continue to collaborate with Pepper for Professional Learning Opportunities
- Have been in 5 districts providing support for special education classrooms
- Monitoring our Out of District placed students, ensuring they have current IEPs
- Worked with Esteban to complete Data Discipline Report for CDE
- Working on End of Year Report with Esteban for CDE
- Continue to search for Physical Therapist

e. Assistant Special Education Director - Mr. LJ Garcia

- Purchased TPI-3 (Transition Assessment) to support teachers in helping to design effective Transition plans that help prepare students for life beyond high school
- Leading the search for finding more affordable healthcare - Lunch N Learn at October SAC
- Updated Preschool and Head Start MOU to redefine roles between parties
- Facilitated IEP 101 training at schools for new teachers and administration
- Met with parents to discuss 18-21 services through support of DVR
- Developed an ES classroom map by district to support instructional changes for more supports - ES Map for 21-22 and projected 26-27 school year
- Interviewed and hired 3 new preschool paraprofessionals
- Facilitated meeting with schools who had concerns with new tele-therapist
- Supported teachers with Transition 18-21 instructional ideas
- Completed Post School Interviews and report for Indicator 14
- Provided teachers with list of IEPs that are up for 21-22 File Review

8. Board Member Reports & Requests - None

9. Correspondence - None

10. Executive Session - Not at this time - Discussion on how to go into an executive session.

11. Discussion Items - None

12. Action Items (BBA - Agency Board Power & Responsibilities)

- Approval of Policy: Fingerprint-Based Criminal History Record Information (CHRI) Checks made for Non-Criminal Justice Purposes (Implemented 08.31.21)**
- Approval of Policy: GBEC Alcohol and Drug-Free Workplace (addition to policy)**

A motion to approve the first reading of A and B action items was made by Mr. Dave Smalley and seconded by Mr. Kurt Holland, and the vote were cast by roll call as follows:

Ms. April Gonzales, Alamosa – Aye
Mr. Dwight Mondragon, Centennial - Absent
Ms. Misty Palacios – Absent
Ms. Jennifer Harbert, Creede – Absent
Ms. Tina Freel, Moffat – Aye
Mr. Kurt Holland, Monte Vista – Aye
Mr. David Smalley, Mountain Valley - Aye

Mr. Joseph Baroz, North Conejos - Aye
Mr. Austin Miller, Sanford - Aye
Ms. Stacey Eskew, Sangre De Cristo – Absent
Ms. Gina Mitchell, Sargent- Absent
Ms. Walter Roybal, Sierra Grande - Aye
Ms. Theresa Sisneros, South Conejos - Aye
Mr. Cory Off, UR Grande – Absent

The motion to approve the first reading of A and B action items was approved as presented.

13. Legislative Report - Ms. Tina Freel

CASB conference is at the end of October; early registration is coming soon.

14. Next Regular Board Meeting - November 17, 2021

Board Member training @ 5:30 pm (more details to follow)
Board Meeting @ 7:00 pm

14. Adjournment

Ms. Tina Freel adjourned the meeting at 7:15 p.m.

Respectfully Submitted By:

Adeline Duarte-Lee, Recording Secretary	Date

Tina Freel, President	Date

Cory Off, Secretary	Date